

# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

## **KASEGAON EDUCATION SOCIETY'S ARTS AND COMMERCE COLLEGE**

A/P-KASEGAON, TAL-WALWA, DIST-SANGLI  
415404

[www.acckasegaon.in](http://www.acckasegaon.in)

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Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Arts and Commerce College, Kasegaon was established in the month of June, 1985 as a tribute to Late Loknete Rajarambapu Patil, who had a dream to provide education from K.G. to P.G. to the students from down-trodden section in Kasegaon and nearby villages with the efforts taken by Hon. Jayant Patil, M.L.A., Maharashtra under Kasegaon Education Society, Kasegaon. The specific goal of the college is to create confidence amongst the students by creating a sense in them which is not only job oriented but also enables them to stand on their own feet as good citizens. Our college tried our level best to solve recommendation made by the Peer-Team at the time of Re-accreditation in a positive manner. Our Internal Quality Assurance Cell planned and implemented various activities meticulously to perceive excellence and to accelerate quality development of the institute. With our efforts to bring excellence by offering new courses, more and more facilities in academic as well as in extra-curricular activities for students and faculty, by implementing innovative practices for the institute and community, we are quite sure to reach our destination i.e. through quality education, by preparing them for self-reliance. The college is conscious about the socio-economic background of its students. Majority of the students are from hilly area. Therefore, the college aimed to discipline the minds of these students and make them aware about the competitive nature of world. Our college offered graduation in two disciplines namely B.A, B.Com. and Self-Financed professional course i.e. B.C.A.

### **Vision**

Upliftment of students in rural area through basic as well as advanced quality education by making them self-reliant.

### **Mission**

To impart basic higher education programmes as well as advanced programmes to students in rural area especially girls and down-trodden sections and cultivate their talents in all possible manner.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### **Institutional Strength**

- Rural Students, natural environment, and a big Eco-friendly campus.
- Very supportive Management and Administrative set up.
- Good facilities for Games and Sports.
- Good physical infrastructure with sufficient land.
- Harmonious relationship among all the stakeholders.

### **Institutional Weakness**

- Inadequate non-teaching staff due to government policy.
- Limitation in placements, job opportunities and Industry based consultancy.
- Large number of average students and economically backward students.

### **Institutional Opportunity**

- Promotion of rural students' empowerment through skill development.
- Increasing the strength of students especially girl students.
- Minimize drop out and failure rate.
- Scope for the growth of basic science education.

### **Institutional Challenge**

- To introduce 100% job oriented education system.
- To match the rural students with global challenges.
- Overall empowerment of students.
- Attracting and retaining well qualified and competent faculty.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

The curriculum of all the courses is framed by the Board of Studies, Shivaji University, Kolhapur and the same is executed at college level. The curriculum is a tool for employability, entrepreneurship and skill development. One of our faculty members actively participate in Board of Studies. In future, we are going to introduce a new course like B.Sc.. At present, our students avail the facility of Arts, Commerce and B.C.A. with two Career Oriented Courses in 'Tax-Practice' and 'Communicative English'. Our Academic Calendar presents the information of our Governing Council, the vision, mission and goals, faculties and subjects, various committees, instructions about rules and regulations about admission, fee structure and Academic Calendar. We provide exposures to students with U.G.C sponsored Career and Counseling Center, Lead College Activities, Personality Development Cell and Skill and Entrepreneurship Development Center etc. Our College is equipped with C.C.T.V. Surveillance System. To maintain healthy environment, we motivate students for 'No Vehicle Day'. Cycle Bank is remarkable aspect of our college which we offer to the poor students. We maintain Academic Diary (under the U.G.C Notification 30th June,2010) which becomes the record of Time-table, Annual Teaching Plan etc. and every activities done by the teachers.

Many of our teachers have contributed in the preparation of study material for Distance Education Center of Shivaji University, Kolhapur.

### **Teaching-learning and Evaluation**

According to the rules and regulations of State Government and University, the institution has an admission committee for the transparent and effective process of admission. It gives justice to all the students from open and reserved categories. The faculty guides them to select the apt course on the basis of their interests and

learning level. The special 'Admission Committee' is formed to give justice to all students. The mechanism is run for advanced and slow learners with extra coaching efforts. Internal College Examination Committee conducts evaluation transparently. To become more effective teaching – learning process, variety of efforts are taken e.g. the faculty uses ICT tools, films and videos, power-point presentation, various seminars, group discussions and organization of study tours. Problem Booklet of Accountancy, Statistics and Income-Tax is provided to students to get the hints regarding answers. We provide training to students of B.Com. III how to fill e-returns of income-tax preparation of Form No. 16. We give the facility of Tally ERP9 software to practice the students through Commerce Lab. To improve communication skills in English of students we have been running C.O.C. in Communicative English effectively. Our college shoulders the responsibility of the stress related problems of the students and provide proper counseling to them.

### **Research, Innovations and Extension**

All the faculty members are motivated and promoted for research attitude through Research Extension Activities. Five Minor Research projects have been funded by U.G.C. Delhi and completed in due time and two are in the process of completion. At present, three of faculty members are working as Research Guides for Ph.D. and M. Phil. Students.

The college has provided a 'Commerce Computer Lab' equipped with Internet facility. It helps to develop research environment amongst students. The college has provided fifty-eight computers for the students and seven laptops to faculty. Our library is fully automated with variety of books. Being a member of Inflibnet – N List Library, Ahmadabad provides 33, 04,999 e-resources with full texts, and also e-journals. We conduct various workshops to upgrade students. Our faculty has published near about 145 research papers in UGC approved and non approved journals with impact factor and without impact factor. Dr. Mrs. Madhuri Tanawade has authored 9 books about Marathi Literature. Dr. Sunil Patil wrote two books in English literature. Dr. Shivaji Pawar wrote 18 units in S.I.M. published by Shivaji University and two topics in ISBN books. Moreover, he edited five SIMs published by Distance Education Centre, Shivaji University, Kolhapur.

The Extension activities cover native, social and universal issues through various activities. For the overall development of the students, the college has established Linkages(MOU) with nine organizations to establish healthy relations with community and industries.

### **Infrastructure and Learning Resources**

Our institute has total 6.238 acres campus area and the total built up area is 5360.653 sq.mts. During the last five years, there has been constant growth in the infrastructure. The institute has provided the facility of 'Ladies Hostel' with built-up area (711.265 sq.mts.) with all the facilities including solar system, cooler, power back up, aqua pure water supply, computer printer, projector etc. It comprises 18 rooms having 60 intake capacities. The second floor of the college is enhanced with 3 more rooms (90.84 sq.mts.) to meet the needs of academic growth. The whole terrace of the college building is fulfilled with Slab finishing. Ramp is prepared for the differently abled students. For the development of infrastructure, near about Rs. 27, 35,873/- has been utilized.

Library, the soul of college, is fully automated and connected with 'Vidyasagar Library Management Software' featured with WEB OPAC multi-user. Integrated Library is enriched with 3 computers, 1 Barcode Printer, 1 Printer with Software Scanner, Photocopy Machine, UPS, Power back-up, 2 CCTV Cameras. The

total expenditure on the books, journals and e-resources for last five years is Rs. 2, 38,796/-.

There are various committees for the provision of academic budget and maintenance of physical and infrastructural facilities such as Building Committee, Hostel Monitoring Committee, Library Committee and Purchase Committee etc.. During the last five years, sufficient amount is utilized for infrastructural growth.

### **Student Support and Progression**

The college shoulders the responsibility of the academic and extra-curricular growth of the students. We provide monetary help to the students in the form of concession and Students Aid Fund. We provide sports-kits to the Sports-students. To take care of differently abled students, we prepared a ramp at the entrance. The students are inspired and promoted to participate in national and international level events and competitions. The prominent N.S.S. department gives opportunities to the N.S.S. volunteers in the N.S.S. camps.

Every year, the college publishes annual magazine 'Akshargandh'. Through the workshops, Guest-lectures and soft skills development activities, confidence is enhanced amongst students. Career Oriented Courses like Tax-Practice, Communicative English and various activities throughout year like Yoga, Exhibition of handicrafts, Mehandi, Rangoli, Cookery, Birth and Death anniversaries of the National Heroes, the publication of Shabdagandh Wallpaper inspire them to become more active in future life. The remarkable characteristic of college is that we provide the indoor premise and huge play-ground for the nearby schools lacking playgrounds.

To maintain a smooth administration, various committees manage various programs. For example, Internal Complaint Committee, Ragging Prevention Committee, Grievance Redressal Cell. At institutional level, Teacher's Day, Funny Games, Gymkhana Day, Welcome and Send-off programs are celebrated with the active participation of students. They have representations on Anti-Ragging Committee, Sexual Harassment Prevention Committee, College Development Committee, IQAC, Wall-paper Committee etc. The college takes alumni and parents-meet once in a year which helps to keep healthy relations between the faculty and the ex-students and parents.

### **Governance, Leadership and Management**

The vision of the college is upliftment of the students in rural area through basic as well as advanced quality education by making them self-reliant and mission is to impart basic higher education as well as advanced programs to students in rural area especially girls and the downtrodden sections and cultivate their talents in all possible manner.

Our goal is the overall development of the students through curricular and extra-curricular activities. Through education, we aim to develop positive attitude, their skills, especially in sports through Gymkhana. We attempt to develop the abilities for placement through special training and the ability to be self-dependent by utilizing their knowledge in practice through short-term courses. In addition, we encourage faculty to be more competent through research activities.

All the efforts of management are towards achieving our vision, mission and goals. Between the employees and management, Joint-Secretary of the Institute and Principal play a vital role in planning, implementing all the activities. Our management appreciates the remarkable achievements of the faculty and

students

We run our college with the formation of 43 committees to carry out different Curricular, Extra-curricular, Co-curricular and Extension activities successfully. The record is maintained of even meeting. Before organizing any type of function or activity the principal holds a meeting and forms committees to assign the responsibility related to the activity. The entrusted task is promptly completed by the respective committee.

### **Institutional Values and Best Practices**

An effective mechanism is implemented in the whole system. The activities throughout last five years promote human values and awareness about ethics. Ample of activities are taken to advocate and to support Environment Awareness, Professional ethics, Truth, Peace, Importance of non-violence, Communal harmony, Drug free society, Traditional games, Programs about Nirbhaya Abhiyan and Traffic culture etc..

The best practice of N.S.S. is 'Nullah-bunding' at Bambavade( An adopted village). It resulted to increase the resource of water in nearby wells. Majority of the students have succeeded in the Police Recruitment Drive. We facilitated them the playground to exercise and organized special camps. We organized Zonal and Inter-zonal Kabaddi Competitions. Some of the Kabaddi players are selected for the Pro-Kabaddi Teams. Shabdagandha Wallpaper and Akshargandh( Annual magazine ) inspire the creativity amongst students.

Majority of the girl students are from distant and hilly areas. The Institute provides the facility of ' Ladies Hostel'. It is well-equipped with 60 intake and 18 rooms with security office and kitchen room. The Institute provides CCTV Cameras, Common room with Sanitary Napkin Vending Machine for the Safety and Security of girls. To establish intimate relation with nature, we observe 'No-Vehicle Day' twice in a month and celebrate ' Bicycle Rally' to enhance awareness for pollution free nature. Tree-plantation has been implemented on the outskirts of college playground. Hence, the college has been the green campus and pollution atmosphere. National Days, Festivals, Birth and Death anniversaries of national heroes are celebrated in the campus.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	Kasegaon Education Society's Arts And Commerce College
Address	A/P-Kasegaon, Tal-Walwa, Dist-Sangli
City	Kasegaon
State	Maharashtra
Pin	415404
Website	<a href="http://www.acckasegaon.in">www.acckasegaon.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Sambhaji Rajaram Mane	02342-239301	9822972171	02342-224094	principalacck@gmail.com
IQAC Coordinator	Sunil Gunwant Patil	02342-225485	7588361077	02342-230197	sunilpatil2767@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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Date of establishment of the college	13-08-1985			
<b>University to which the college is affiliated/ or which governs the college (if it is a constituent college)</b>				
<b>State</b>	<b>University name</b>		<b>Document</b>	
Maharashtra	Shivaji University		<a href="#">View Document</a>	
<b>Details of UGC recognition</b>				
<b>Under Section</b>		<b>Date</b>		
2f of UGC		25-03-1995		
12B of UGC		13-04-2006		
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Details of autonomy</b>	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No



<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	A/P-Kasegaon, Tal-Walwa, Dist-Sangli	Rural	6.238	5360.653

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Marathi	36	HSC	Marathi	528	239
UG	BA,History	36	HSC	Marathi	528	269
UG	BA,English	36	HSC	English	528	242
UG	BCom,Commerce	36	HSC	English,Marathi	360	198
UG	BCom,Certificate Course In Tax Practice	12	HSC	English,Marathi	120	53
UG	BA,Certificate Course In Communicative English	12	HSC	English	120	114
UG	BCA,Bca	36	HSC	English	240	41

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				7				6			
Recruited	1	0	0	1	5	2	0	7	2	4	0	6
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				4			
Recruited	0	0	0	0	0	0	0	0	1	3	0	4
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government			8	
Recruited	7	0	0	7
Yet to Recruit			1	
Sanctioned by the Management/Society or Other Authorized Bodies			0	
Recruited	0	0	0	0
Yet to Recruit			0	

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	2	1	0	0	1	0	5
M.Phil.	0	0	0	2	2	0	0	2	0	6
PG	0	0	0	2	0	0	2	2	0	6

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	3	0	4

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	1		1		2

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Certificate	Male	102	0	0	0	102
	Female	65	0	0	0	65
	Others	0	0	0	0	0
UG	Male	372	0	0	0	372
	Female	244	0	0	0	244
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	54	58	47	41
	Female	27	20	29	40
	Others	0	0	0	0
ST	Male	1	2	2	0
	Female	1	1	1	0
	Others	0	0	0	0
OBC	Male	39	36	41	52
	Female	46	40	43	46
	Others	0	0	0	0
General	Male	184	208	218	196
	Female	130	159	161	168
	Others	0	0	0	0
Others	Male	60	72	87	65
	Female	42	46	39	43
	Others	0	0	0	0
Total		584	642	668	651

### 3. Extended Profile

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#### 3.1 Programme

**Number of courses offered by the institution across all programs during the last five years**

**Response : 745**

**Number of self-financed Programmes offered by college**

**Response : 3**

**Number of new programmes introduced in the college during the last five years**

**Response : 0**

#### 3.2 Student

**Number of students year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
651	668	642	584	550

**Number of seats earmarked for reserved category as per GOI/State Govt rule year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
338	347	334	303	286

**Number of outgoing / final year students year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
100	116	115	142	89

**Total number of outgoing / final year students**

**Response : 562**

#### 3.3 Academic

**Number of teachers year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
20	20	19	19	20

**Number of full time teachers year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
13	13	14	14	14

**Number of sanctioned posts year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
14	14	14	14	14

**Total experience of full-time teachers****Response : 296.5****Number of full time teachers worked in the institution during the last 5 years****Response : 80****3.4 Institution****Total number of classrooms and seminar halls****Response : 15****Total Expenditure excluding salary year wise during the last five years ( INR in Lakhs)**

2016-17	2015-16	2014-15	2013-14	2012-13
30.408	31.797	24.268	147.353	43.158

**Number of computers****Response : 65**

**Unit cost of education including the salary component(INR in Lakhs)**

**Response : 0.34944**

**Unit cost of education excluding the salary component(INR in Lakhs)**

**Response : 0.02255**

NAAC



## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

##### Response:

As our college is affiliated to Shivaji University, Kolhapur, it has to teach the curriculum framed by Shivaji University. However, some of our faculty members participate in framing of syllabi as Board of Studies as well as syllabi framing committee of the University. The curriculum focuses on employability, entrepreneurship and skill development. The curriculum is operationalized within the overall framework provided.

Academic calendar is prepared by the college. At the same, prospectus of the college provides information about Governing Council of the college, the vision, mission and goals, faculties and subjects available in the college, U.G.C. sponsored 'Career and Counseling Courses', Lead College Activities, Career and Counseling Cell, Personality Development Cell, C.C.T.V. control, No Vehicle Day, Remedial Teaching, Skills and Entrepreneurship Development Centre, Cycle -Bank, Commerce Lab, various committees in the college, Future plans of the college, Instructions about admission rules and regulations, Fee -structure, significant features of the college. Academic calendar helps the institution to ensure effective curriculum delivery and the college visualizes the way the curriculum has to be carried out.

The teachers maintain 'Academic Diary' (Under the U.G.C. Notification 30th June, 2010). In the diary, the name of the college and symbol of the college is mentioned. As per the format of diary, Individual Time-Table, Annual Teaching Plan, Text-books and Reference books, class and subject-wise teaching/practical plan, lectures or teaching duties in excess of U.G.C. Norms, examination related work, co-curricular, extension and professional development related activities, research and academic contributions and awards/certificates won by teachers are maintained.

Besides, our college conducts seminars, orals, unit tests for internal evaluation and semester examinations according to the schedule provided by Shivaji University, Kolhapur.

Head of Departments conducts Department meetings. They maintain proceedings of the meetings. Accordingly, they plan about teaching and conducting various activities by the departments. In addition, two meetings of teaching and non-teaching staff are conducted. In meetings, Principal takes review of all the aspects of teachings and extra-curricular activities and provides valuable guidance and instructions.

Meetings of Governing Council are organized twice in an academic year. In the meetings, the management takes review of all the activities taking place in the college. The information is provided to the management about the activities undertaken during the academic year. The management extends its support and guidance to implement the activities effectively and successfully. In this way, our institution ensures effective curriculum delivery through a well- planned and documented process.

<b>File Description</b>	<b>Document</b>
Link for Additional Information	<a href="#">View Document</a>

### 1.1.2 Number of certificate/diploma program introduced during the last five years

**Response:** 0

#### 1.1.2.1 Number of certificate/diploma programs introduced year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Details of the certificate/Diploma programs	<a href="#">View Document</a>

### 1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

**Response:** 17.47

#### 1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	02	02	03	04

<b>File Description</b>	<b>Document</b>
Details of participation of teachers in various bodies	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years****Response:** 6.44

1.2.1.1 How many new courses are introduced within the last five years

Response: 48

File Description	Document
Details of the new courses introduced	<a href="#">View Document</a>

**1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented****Response:** 0

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

File Description	Document
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years****Response:** 22

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
155	132	131	150	112

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.3 Curriculum Enrichment****1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability,**

## **Human Values and Professional Ethics into the Curriculum**

### **Response:**

### **Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum**

There are no core courses which address Gender, Environment and Sustainability and Professional Ethics into the curriculum. However, our B.A. and B.Com programs address these issues.

### **Cross cutting issues relevant to Gender Equality:**

There is coeducation in our institution. Boys and girls have equal rights and opportunities in all areas in relation to sustainable development to be achieved. Gender equality is nurtured at every step of policy and activities, with the aim of avoiding reproducing discrimination on the grounds of gender to promote equality between men and women. B.A., B.Com. Curriculum address the Gender issues through particular novels, essays, poems, articles and the institution insists to inculcate the gender issues through curriculum amongst students.

### **Cross cutting issues relevant to Environment and Sustainability:**

There is Environmental Studies for B.A. II, B.Com. II and B.C.A. II students. The students get awareness about the changes in environment, Eco-system, Bio-diversity and Conservation, Environment Pollution, Environment Protection etc. Besides, for B.A., B.Com. Syllabi, there are articles, poems, essays which address the environmental issues. Moreover, all programs of our institution reflect environmental consideration i.e. Tree Plantation, No Vehicle Day, Use of Bicycles, Rain-water Harvesting, Infrastructure projects, Eco related activities or economic activities in different departments.

### **Human Values into the Curriculum:**

The need of companionship and communication, futility of war and mutual hatred, chasing the dreams and reaching the demands of life goal, need to fill the gap between urban and rural, rich and poor, developed and developing such values reflect in the curriculum of B.A. and B.Com. The institution insists that the universal, rational, natural and veritable and all compassing (through behavior, work and realization) values should be inculcated amongst the students and faculty, through curriculum, programs and behavior.

### **Professional Ethics into the Curriculum:**

Our institution is in rural area. Students need a great support and counseling. Our teachers help students to learn the academic basics. They also teach valuable life lessons by setting positive examples. As role models, teachers follow a professional code of ethics. This ensures that students receive a fair, honest and uncompromising education. All teachers demonstrate integrity, impartiality and ethical behavior in the classroom and in their conduct with parents and non-teaching staff. Our teachers provide personal counseling to needy students. Not only that they extend financial help to needy students and even visit their homes if time demands.

### **The List of Courses :**

**The list of core courses:**

- 1. Marathi Paper I to XVI**
- 2. English Paper I to XVI**
- 3. History Paper I to XVI**
- 4. Economics Paper I to VI**
- 5. Principle of Business Management**
- 6. Financial Accounting**
- 7. Insurance**
- 8. Fundamentals of Entrepreneurship**
- 9. Money and Financial System**
- 10. Corporate Accounting**
- 11. Business Statistics**
- 12. Modern Management Practices**
- 13. Business Regulatory Framework**
- 14. Co-operative Development**
- 15. Advanced Accountancy Paper I to IV**
- 16. Principles of Marketing**

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

**1.3.2 Number of valued added courses imparting transferable and life skills offered during the last five years****Response: 2**

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 02	
File Description	Document
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>
Brochure or any other document relating to value added courses.	<a href="#">View Document</a>

<b>1.3.3 Percentage of students undertaking field projects / internships</b>	
<b>Response: 61.04</b>	
1.3.3.1 Number of students undertaking field projects or internships	
Response: 376	
File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.4 Feedback System

<p><b>1.4.1 Structured feedback on curriculum obtained from 1) Students 2) Teachers 3) Employers 4) Alumni 5) Parents For design and review of syllabus semester wise/ year wise</b></p> <p><b>A. Any 4 of the above</b></p> <p><b>B. Any 3 of the above</b></p> <p><b>C. Any 2 of the above</b></p> <p><b>D. Any 1 of the above</b></p> <p><b>Response: D. Any 1 of the above</b></p>	
File Description	Document
Any additional information	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

<p><b>1.4.2 Feedback processes of the institution may be classified as follows:</b></p> <p><b>A. Feedback collected, analysed and action taken and feedback available on website</b></p> <p><b>B. Feedback collected, analysed and action has been taken</b></p>	
--	--

**C. Feedback collected and analysed**

**D. Feedback collected**

**Response:** B. Feedback collected, analysed and action has been taken

File Description	Document
Any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>



## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 0

##### 2.1.1.1 Number of students from other states and countries year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
List of students (other states and countries)	<a href="#">View Document</a>

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 54.88

##### 2.1.2.1 Number of students admitted year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
651	668	642	584	550

##### 2.1.2.2 Number of sanctioned seats year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1128	1128	1128	1128	1128

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.1.3 Average percentage of seats filled against seats reserved for various categories as per



**applicable reservation policy during the last five years****Response:** 86.57

2.1.3.1 Number of actual students admitted from the reserved categories year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
287	286	275	270	269

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.2 Catering to Student Diversity****2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

Our college conducts the semester examinations of B.A., B.Com. and B.C.A. programs under the control of examination section, Shivaji University, Kolhapur. The results of the examinations are analyzed in the required format after the declaration by university. The faculty members assess and evaluate the performance of the students on the basis of the results. Students are categorized into the advanced and slow learners according to their performances. Our college undertakes the following steps to improve the performance of advanced learners and slow learners.

- For advanced and slow learners, extra lectures are arranged as per separate schedule.
- Revision is taken for the slow learners on the topics taught. Objective questions are discussed and sample answers and notes are provided to them.
- As per the suggestions given by our Internal Examination Committee, respective faculty members prepare internal examination schedule. Unit tests are taken on the topics taught. Faculty members prepare question papers, assess answer-sheets and prepare mark-sheets. The performance of the students is communicated in the classroom to both slow and advanced learners. They are guided as per their performances.
- The students, who get less marks in the Unit Tests, are assigned to rewrite the tests at home and submit the tests to the respective faculty members. Besides, the students who get good marks are motivated to collect additional information on the taught topics through the references books, journals, articles, websites, magazines etc. In order to create research culture amongst the students, they are promoted to present seminars and to prepare projects.
- Slow learners are given extra-coaching with the intention to make the subject comprehension easy with the teaching aids. Teachers take sincere efforts to improve the performance of the slow

learners.

- In the college, faculty members take initiative to make positive changes among the students. Some of the advanced learners cannot get adequate time for their study due to the family background. The institution facilitates the study room for such advanced learners. Moreover, the slow learners are persuaded and promoted to engage lectures regularly. In addition to this, our institution provides more access to the teachers and students which help to serve the special academic needs of students who are especially motivated, intelligent.

For Advanced learners, extra guidance is given by providing reference books, personal discussion and encouraged those to prepare notes, research papers etc. They are promoted to participate in the competitions like Avishkar, Youth Festival, Poster Presentation, Wall- paper Presentation, etc.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 2.2.2 Student - Full time teacher ratio

**Response:** 30.8

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.2.3 Percentage of differently abled students (Divyangjan) on rolls

**Response:** 1.14

#### 2.2.3.1 Number of differently abled students on rolls

Response: 07

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Any other document submitted by the Institution to a Government agency giving this information	<a href="#">View Document</a>
List of students(differently abled)	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### Response:

The vision of our college is 'Upliftment of students in rural area through basic as well as quality education by making them self-reliant'. So, our college deliberately implements the teaching-learning process student centric. The college follows the student centric methods such as experiential learning, participative learning and problem solving methodologies to enrich students' learning experiences.

The faculty members promote the students to express their opinions and ideas. In experiential learning, students analyze poems, dramas and stories from their point of view. They are shown films, plays related to syllabus on L.C.D. projector. While teaching 'Journalism', students collect paper cuttings related to different articles, poems, short stories, proverbs, phrases. Guest lecturers are also invited to deliver lectures on the specific and current topics by the faculty. In this way, various efforts are taken to make learning process more students-centric by highlighting learning outcomes.

To implement participative learning more effectively, the college organizes different activities such as Industrial visits, Study-tours, 'Shabd-gandh Wallpaper' etc. Various days are celebrated by the Departments of History, Marathi, English, Commerce and B.C.A.. Eminent speakers are invited for such programs. 'Book Talk' competition and 'Book Exhibition' are organized by Library Department to participate students and to create the environment of reading culture. Exhibitions such as Historical Arms and Coins, Historical adventurous games such as Dandpatta, Fencing etc., are arranged in our college. By conducting such adventurous and historical games, we create experiential learning amongst the students. Moreover, teachers encourage our students to participate in the process through question-answer method, group discussion, seminar, etc.. In addition to this, our college has Ladies Association which organizes many programs to cultivate versatile personality of all girls. This association also conducts competitions like Mehandi, Cookery, Hair-style, etc. which help girls to develop their overall personality. To promote sportive skills amongst the students, our college organizes Zonal and Inter-zonal Sport competitions such as Kabaddi, Fencing, etc.. N.S.S. Dept. also provides various opportunities to our students to achieve organizing and managing skills.

Problem solving methodologies are followed through Environmental projects, (Environmental Studies), Computer Projects (B.C.A.). Commerce Faculty provides a booklet which contains various problems regarding Accountancy and Statistics. It helps the students to solve such problems with the help of the booklet at home. They are also provided photocopies of Tax-book.

The institution provides ICT based facilities and training for its usage for the faculty. Various Literary Associations and Departmental activities have been organized to enrich the educational skills of the students in their respective subjects. Moreover, the institution conducts co-curricular, extra-curricular, cultural events with the help of the students in developing their personality.

The institution takes efforts to motivate students to participate in various activities such as Youth Festival, N.S.S activities, Avishkar (Research Competition) etc. They participate in various innovative events organized by different colleges.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

<b>2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.</b>	
<b>Response:</b> 90	
2.3.2.1 Number of teachers using ICT	
Response: 18	
File Description	Document
List of teachers (using ICT for teaching)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

<b>2.3.3 Ratio of students to mentor for academic and stress related issues</b>	
<b>Response:</b> 38.5	
2.3.3.1 Number of mentors	
Response: 16	
File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

<b>2.3.4 Innovation and creativity in teaching-learning</b>
<b>Response:</b>
Innovation and Creativity are the parts of the essential skills that enable students to face new challenges. Marathi Literary Association and English Literary Association organized a “Poetry Recitation Program” in order to make the students competent enough to understand the concept of poetry which is difficult genre of Literature. In addition to this, Exhibition of historical Arms and Coins are organized with the purpose to create interest and curiosity among the students. At the same, they conducted study tours to visit various forts, museums, monuments and historical places to create awareness about history amongst students. Marathi Department organized workshop on ‘How to Improve Handwriting’ which created a way towards

good writing. Under Lead College Activity, we organized a workshop on 'How to write Research Paper'. It helped to improve the analytical and logical thinking amongst the students.

The Department of Commerce organized ample of activities like Industrial visits, Bank visits, Milk unions, Credit societies etc. which helped students to create positive attitude about entrepreneurship. A workshop on 'How to invest Money' was organized. In addition, the organization of 'Food-stall and Sale' inspired the students for the solution of how to meet the ends of life.

Multiple skills are developed amongst the students through activities such as 'Poetry Reciting' and 'Event Management'.

- For students, comprehension of a particular topic is a must. So, our faculty members used the slides and images in the classrooms to enhance the understanding of the topic.
- In the classrooms, students are provided the pronunciation chart to internalize the English sound with the symbols. The students are motivated to prepare various charts, biographies.
- We promoted students to participate in Essay-Writing, Book-Talk Competition and to write articles and poems in college magazine.

B.C.A. Department organized many innovative workshops on 'Website Designing' and 'Software Development'. It helped to enhance practical knowledge of the students regarding software field. Besides, the Department conducted various industrial visits to Infosys, Aditi Foods Pvt. Ltd., Gokul Dairy, Kolhapur.

The college conducts various activities such as "Book Talk" Competition, Essay Competition in order to enhance creativity of teaching-learning among the students. In addition to this, students are promoted to write poems, articles for annual magazine of college 'Akshargandh'. Even some research articles are also presented by students in "Avishakar" Competition organized by Shivaji University. This helps in promoting innovation and creativity in teaching-learning process.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 97.14

File Description	Document
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>

**2.4.2 Average percentage of full time teachers with Ph.D. during the last five years****Response:** 20.55**2.4.2.1 Number of full time teachers with Ph.D. year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
03	02	03	03	03

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.4.3 Teaching experience of full time teachers in number of years****Response:** 14.83

File Description	Document
Any additional information	<a href="#">View Document</a>
List of Teachers including their PAN, designation,dept and experience details	<a href="#">View Document</a>

**2.4.4 Average percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years****Response:** 20.55**2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
1	4	4	3	2

File Description	Document
e-copies of award letters (scanned or soft copy)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

**Response:** 0

##### 2.4.5.1 Number of full time teachers from other states year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

**Response:**

#### University Reforms:

The evaluation of the students has become an internal as well as integral part of the teaching –learning process. The semester examinations of first year, are conducted in the institution on behalf of the university .The question papers of examinations are designed and provided by the university and the answer papers are evaluated at the college level by the subject experts. The results of the examinations are prepared and sent online in prescribed time and format to the university.

#### Institutional Reforms:

Like university reforms, the institution also has followed some reforms in internal college evaluation system. For the students, the institution displays all the circulars regarding examinations on notice boards from time to time. From the very beginning of the academic year, the entire process of evaluation is systematically planned and presented before the students. At the beginning of the lectures, teachers inform the syllabus to the students, its objectives, evaluation scheme, nature of question papers and weightage of marks for the topics prescribed as per the norms and regulations. Moreover, teachers provide extra-guidelines and counseling of the examinations to the students. Thus, the system provides ways and means

to ensure its creditability and reliability.

In the internal college examinations, many variables such as Unit Tests, Oral Tests, Projects writing, Home-Assignments, Seminars, Study-Tours, Industrial Visits etc. are included.

The followings are the evaluation processes implemented by the institution:

1. **Seminar:** Seminars are conducted especially for the third year students at college level. Selected topics are assigned and students are asked to present the seminars in the classroom. The performance is evaluated on the basis of presentation skill, subject knowledge, communicative competence, response by the class etc.
2. **Group Discussion:** The current issues are given for the discussion to the students. The discussion is arranged by the subject teachers in order to evaluate the students. Through Group Discussion, student's subject knowledge, oratory and vocabulary skills, social awareness etc. are evaluated and marks are given as per participation and performance. This helps to motivate the students and enhance knowledge by sharing thoughts.
3. **Home-Assignments:** The students are asked to submit Home-Assignments as per the schedule displayed by the internal examination committee. This develops amongst the students writing skills, learning skills and comprehension of the subjects.
4. **Semester Examination:** At the end of each semester, the students of first year appear for the semester examinations held in the institution. Students of second and third year appear for the semester examinations as per the university guidelines.
5. **Project-work:** For the students of second year, projects of Environmental Studies are assigned related to their subjects. The teachers evaluate the projects on the basis of the field work done by the students and active participation for completion of project. The objectives to enhance critical thinking, analytical skill, and collaborative learning skills are fulfilled through project works.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

#### Response:

The internal assessment of examinations is the mirror of the success of Teaching. This helps in upgrading the graph of students' academic success. Internal Examinations are conducted by the institution to evaluate teaching. In our college, Unit Tests are taken by the respective subject teachers after the completion on prescribed topics. In Unit tests, some objective type questions and short-notes are asked on the taught topic. Every subject teacher goes through the answer paper immediately. At the end of assessment of Unit tests, subject teachers suggest required improvement in the writing. After the assessment, the answer papers with instructions and suggestions are returned to the students. The teachers show the weaknesses in the answer-sheets to the students. It helps the students in understanding the mistakes made in the papers. They prepare the record of the mark sheets of the Unit –Tests.

As per the University ordinance, projects and oral tests are conducted in the institution. The results of these



tests are declared and the signatures of the respective students are taken. The faculty members show the mistakes and guide the students to improve the performances in University examinations.

Seminar presentation of the subjects is taken at B.A.III, B.Com.III, and B.C.A.III level. Students are asked to prepare different topics related to syllabus for the preparation. The Internal Examination Committee displays the schedule of seminar presentation on notice-board from time to time. The signatures of the students are taken at the time of seminar presentation by the teachers. The seminar presentation is evaluated on the basis of the nature of presentation, selection of the topic and language competence. The seminar presentation is evaluated and their marks are displayed on notice-board by respective faculty members. The record of seminar presentation is maintained by the teachers.

In second term, students are given different projects. The project work is the first primary step towards Research. It is given to a group of four or five students. Field work is also allotted to the B.Com.III and B.C.A.III students. Projects are assessed on the basis of its scope, content, social approach, student's attitude, conclusion, etc. Students are given guidance regarding the projects works, if required. They are shown the marks and signatures are taken. The record of these projects is maintained by the teachers.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### **2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient**

#### **Response:**

Our college has formed 'Examination Grievances Redressal Committee' and 'Internal College Squad Committee' under the leadership of the Principal to prevent examination related grievances of the students.

**The Examination Grievances Redressal Committee** consists of :

- I/C Prin.Dr.S.R.Pawar – Chairperson
- Mr. B.G.Borate - Coordinator
- Dr. S.G.Patil - Member

Dr. Smt. M.G.Tanawade - Member

Mrs. P.D.Chavan - Member

**The Internal College Squad Committee:**

I/C Prin. Dr.S.R.Pawar – Chairperson

Mr. B.G.Borate - Coordinator

Mrs. S.P. Yadav-Patil - Member

Dr. S.G.Patil - Member

Dr. Smt. M.G.Tanawade - Member

Students are facilitated to present their grievances regarding to the question papers, answer-sheets, and evaluation methods. Revaluation, reassessment system, and provision of the photocopy of the assessed answer- sheets etc. are available related to the grievances of the examinations. To conduct internal examinations smoothly and transparently in the college, internal college examination committee follows the rules and regulations laid down by Shivaji University, Kolhapur. If the students have any grievances in respect of the examinations, their complaints are put forth in front of the Grievances Redressal Committee .The committee follows the mechanism for the redressal which is time bound and efficient. The committee looks into the grievances related to examinations. If students have any grievances of getting less marks in the examinations, they can apply for photocopy of the answer-book within 15 days from the declaration of the result. After the reassessing the photocopy of answer-books by subject teachers, if necessary, the students submit their grievances against counting of marks, unassessed part of the answer-book, less marks etc.

The students of first year (B.A.I, B.Com.I, B.C.A.I) can only apply for their verifications, and photocopy at the college level. The students at the degree level (B.A.-II, III B.Com.-II, III B.C.A.-II, III) have to apply to the University for the photocopy and verification. If the verification shows change in the marks, concerned students are informed about it. In this mechanism, transparent policy is maintained by the college as well as the University.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

**2.5.4 The institution adheres to the academic calendar for the conduct of CIE**

**Response:**

Our institution has its own academic calendar. At the beginning of the academic year, students are instructed about the academic calendar relevant to the internal examinations conducted in the college. The academic calendar contains the relevant information regarding the teaching-learning schedule, various activities, tentative dates of internal examinations, seminars, projects work, seminar examinations etc. The arrangement of internal examination Semester -I & Semester - II is done by Internal college examination committee.

Our college is punctual to conduct the internal examinations. Assessment method is used to monitor and measure learning after teaching. Assessment of student's learning is done using Assignments, Projects and Unit Tests etc. As per the schedule, Unit Tests, Seminars, Oral Tests, Practical examination etc. are conducted in the first and second semester. Generally, these examinations are conducted in the months of October and November. The performance of the students is evaluated through such internal examinations. After the assessment, the students are returned their answer sheets. They are directed properly as per the performance by the subject teachers. These internal examinations are conducted transparently.

In the second semester, internal college and university exams are conducted in the months of March and April. Students are assigned with projects, practical works and Unit tests. Unit Tests are conducted on each topic taught by the respective subject teachers. The assessed unit tests are returned to the students for their keen observation to understand their mistakes. It helps the students how to write proper answers in the university examinations. Transparency in internal tests is maintained by the college. Moreover, Group discussions are also organized on relevant and current issues.

These examinations are continuously conducted in the college by Internal College Examination Committee. It helps to uplift students' overall academic performance. Teachers get the required improvement in teaching –learning process through such examinations. It helps in enhancing the result of the college.

In short, the practice of unit tests prepares the students confident enough to face the semester examinations conducted by the university. Thus, the academic calendar of the college plays vital role in creating awareness regarding examinations.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

**2.6 Student Performance and Learning Outcomes**

**2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students**

**Response:**

Mechanism of communication of Program outcomes & Course outcomes.

Our college, affiliated to Shivaji University, Kolhapur, communicates the information of all the programs and courses to the students through college pamphlets, college prospectus at the time of admission. This information is also available on the website of the college. This information helps the students at the time of admission. Moreover, at the beginning academic year, new comers (especially of B.A. I, B.Com.I, B.C.A. I) are acquainted with the various programmes and courses in the Address Speech of the Principal in the welcome function of the students. Likewise, the subject teachers communicate the students about the Course Outcomes and Programme Outcomes. They are informed about the possible career opportunities after the completion of the programmes prescribed. Suggestions regarding the Course Outcomes, Programme Outcomes are taken from the students and the teachers. The suggestions are conveyed to the Board of Studies, Shivaji University, Kolhapur, if necessary.

File Description	Document
COs for all courses (exemplars from Glossary)	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

#### Response:

The process for the evaluation of the students in different subjects is followed as per the rules and regulations of the University authorities, Board of Examinations and Faculty. The implementation of the syllabi with changes and the process of evaluation of the learners are monitored by the university authorities, the management of the college and the Principal. Our institution promotes to the teachers to organize workshops as well as deputed to participate in the seminars and conferences. Moreover, they are promoted to present and publish research papers to achieve the Course Outcomes and Programme Outcomes successfully.

Internal assessment is the requirement of the continuous assessment and is essential for the fulfillment of the COs and POs. There is an internal college examination committee that deals with the effective implementation of the evaluation reforms regarding the attainment of course outcomes and programme outcomes. The committee initiates a few steps such as Unit Tests, Field Survey, Study Tours, Practical Work, Seminars etc. Besides, our college also tries to attain the course outcomes and program outcomes by conducting the activities such as cultural activities, N.S.S. Activities, Career Counseling, Personality Development Program, and Communication Skills, Various collegiate and inter-collegiate competitions, organizations of Scholarly Lectures Health Awareness Programs, Life Skills Development Program, Participation in University Level Research Competition (Avishkar), and Youth Festival etc.

In addition to this, students are promoted for the creativity in Literature in the form of writing Articles, Poems and Essays etc. for the college Annual Magazine (Akshargandh). This magazine is submitted for the magazine competition at University level. In this magazine competition, the Best Articles, Poems are selected and rewarded by the University. The institution has introduced Career Oriented Courses such as Communicative English and Tax Practices to attain the COs and POs.

Moreover, the huge playground of our college is used to organized zonal and Inter-zonal sports competitions. Sportive skills are inculcated amongst the students through these competitions. Thus, the course outcomes and program outcomes are fullfield through such activities.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students

**Response:** 66.23

2.6.3.1 Total number of final year students who passed the university examination

Response: 100

2.6.3.2 Total number of final year students who appeared for the examination

Response: 151

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:**

File Description	Document
Database of all currently enrolled students	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years**

**Response:** 3

3.1.1.1 Total Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	3

File Description	Document
List of project and grant details	<a href="#">View Document</a>

**3.1.2 Average number of research projects per teacher funded by government and non government agencies during the last five years**

**Response:** 0.04

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 3

File Description	Document
List of research projects and funding details	<a href="#">View Document</a>
Supporting document from Funding Agency	<a href="#">View Document</a>
Funding agency website URL	<a href="#">View Document</a>

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge**

**Response:**

Our Institution provides healthy atmosphere, infrastructure, resources, confidence for enhancement of the capacity and competencies of students and teachers in research and innovative activities. All innovative and extension activities are student centric. Various activities are conducted to nurture and nourish youth's minds. These activities help students to understand the various problems faced by the society. It enables them to find out solutions on them.

In the institution there is Commerce Planning Association, English Literary Association, Marathi Literary Association, History study Association Ladies Association, N.S.S. Sports Skill and Entrepreneurship development centre Commerce Lab through which students and faculty members are encouraged to undertake innovative activities which are helpful for creation and transfer of knowledge. Activities conducted by it are helpful to develop leadership qualities, various skills, planning, budgeting, marketing and organizing. Activities conducted by language association are helpful to enhance the skills of languages and creative thinking.

History Study Association conducted innovative activities which gave exposure to historical events incurred in the past to acknowledge the history in present context.

Ladies Association is a very good platform for girl students to express themselves. Activities conducted by it are helpful to build the confidence in them.

N.S.S. conducted various activities in innovative ways, tree plantation, Swacch Bharat Abhiyan, awareness programmes about cleanliness construction of toilets, construction of Vanarai bandhara etc. All these activities are with the help of society. Vivekvahini conducted various activities to create scientific awareness among students.

Akshargandh [annual] and Shabdghandh [wallpaper] Commerce News [wallpaper] are displayed and provided to students and teachers. They are free to express their views, research work, creative thinking, poems. Commerce News has received immense response from students and teachers. They have touched various current issues as well as neglected issues which may prove in the context of rural society. News paper clippings are displayed and students are made to express their views and participate debates on it.

Various competitions essay writing, debating, elocution, book talk are organized to bring out the hidden potentials of students.

Eminent personalities who have significantly contributed in research, social activities, industries, are invited as resource persons. These persons are mentors to our students.

Workshops and seminars are conducted on ICT which have proved helpful to the rural students. It has raised their confidence and expanded their horizons of creativity.

To enhance innovative ideas, students and teachers are encouraged to participate in Avishkar Research Festival organized by Shivaji University, Kolhapur. Our students have made remarkable contribution in it. Our Principal and two faculty members are research guides. They encourage students and teachers to undertake research activities. Seven faculty members have completed minor research projects. It is usual practice of the institution to allow admissible leave facilities to attend seminars workshops training programmes etc. Adequate provision is made for library to procure books and journals e-journals references. Library is equipped with modern technologies. This is helpful for creation and transfer of Knowledge.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

**Response:** 30

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	6	8	7	4

File Description	Document
Report of the event	<a href="#">View Document</a>
List of workshops/seminars during the last 5 years	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

**Response:** No

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

**Response:** Yes

File Description	Document
List of Awardees and Award details	<a href="#">View Document</a>
e- copies of the letters of awards	<a href="#">View Document</a>

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years



**Response:** 0.29**3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
3	5	3	4	5

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years****Response:** 0.82**3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
13	6	14	13	10

File Description	Document
Any additional information	<a href="#">View Document</a>
List books and chapters in edited volumes / books published	<a href="#">View Document</a>

**3.4 Extension Activities****3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years****Response:**

We conduct extension activities through our strong N.S.S. unit in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development.

The support of our faculty, students and community help us to prepare comprehensive plan to perform the role of torch bearer in the overall development of society. Students of our college come from nearby 29 villages. So we have focused on activities which are relevant in rural areas. We actively participate in Nirmal Gram Yojna, Open Defecation Free India campaign. We have extended our hands to Panchayat Samittee, Gram Panchayat to implement various activities. During our N.S.S. Camp girl students from our college visited every home and created awareness among women about health and sanitation. This information and capacity building work help their village ODF before the targeted date. Students from our college have diggen soak pits which is appropriate technology for fecal sludge management.

Now we are focusing ODF plus vision of Govt. of India to bring sustainability and we have initiated menstrual Hygiene management program for adolescent girls and installed a sanitary napkin vending machine in our college.

In last five years we have also focused on prevention of female feticide because of decreasing sex ratio. Various guest lectures of eminent personalities were organized to address this issue. Besides, we organized lectures of successful women in various fields. Rallies, were organized to create awareness in order to bring confidence among girl students. It was observed that the dropout ratio of Girls in college is declined.

N.S.S. assisted Kasegaon Police Station in Nirbhaya Pathak. Girls are now taking higher education in a tension free environment. We organized parents and students meet to look at this issue in a responsible way.

We are working on various environment related issues also like tree plantation and conservation, cleanliness activities in graveyard.

Maharashtra is a progressive state and first state to introduce bill on Anti superstition eradication. We are walking on the foot prints on late Dr. Narendra Dabholkar and organized various activities on eradication of superstitions.

N.S.S. organized lectures for de-addiction to create drug free society with the help of PHC Kasegaon. We have organized health check- up camp, dental check-up camp with the help of PHC Kasegaon as well as dental college KIMS Karad.

N.S.S. constructed Nulla Bunding (Vanrai Bandhara) in Kalamwadi and Bambwade, a low cost technology for conservation of water which increased ground water level of the nearby sources of water. We have organized various social activities with the help of the line department namely right to vote program, police friend campaign, Director General Youth Parliament Championship. We tried our best to create awareness about Eco-0Village. Our college is located near National Highway NH-4. So organized programs about road safety with the help of kasegaon Police Sation during last five years. We organized a track in Sahyadri Hill Ranges to preserve virginity and biodiversity in 2012-2013.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

**3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years****Response:** 48

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
17	6	11	9	5

**File Description****Document**

Number of awards for extension activities in last 5 years

[View Document](#)

e-copy of the award letters

[View Document](#)**3.4.3 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc., during the last five years****Response:** 35

3.4.3.1 Number of extension and outreach programs conducted in collaboration with industry,community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc.,year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
13	5	7	5	5

**File Description****Document**

Reports of the event organized

[View Document](#)

Number of extension and outreach programs conducted with industry,community etc for the last five years

[View Document](#)

Any additional information

[View Document](#)**3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids**

**Awareness, Gender Issue, etc. during the last five years****Response:** 0.92

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
10	4	7	7	1

File Description	Document
Report of the event	<a href="#">View Document</a>
Average percentage of students participating in extension activities with Govt. or NGO etc.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.5 Collaboration**

**3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years**

**Response:** 12

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	4	1	1	1

File Description	Document
Copies of collaboration	<a href="#">View Document</a>
Number of Collaborative activities for research, faculty etc.	<a href="#">View Document</a>

**3.5.2 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)**

**Response: 8**

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	3	2

<b>File Description</b>	<b>Document</b>
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	<a href="#">View Document</a>
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

**Response:**

The college is located in Kasegaon and is spread over a campus of 6.238 acres. The college has 14 classrooms, 2 ladies rooms, BCA Computer lab, Principal cabin, Office, Staff room, NSS room, Seminar Hall, Library, NAAC Cell, Examination Department, Commerce Lab..Our Ladies room facility includes sanitary vending machine,Dustbin,Notice board and 24 hours water supply for maintaining the cleanness. Reading room facility is provided to the students. The room has capacity of 30 students.In the NAAC Cell facility of Internet is provided for faculty members as well as students. It includes 4 computers which are used for internet access and one LCD projector. Aqua-Water Purifier is provided for the students. Media room includes one LCD projector connected with sound system, stage, desk and fans etc. for organising various programs. Commerce students are provided Commerce lab. facility to use computers and internet for the academic development. There is facility of 32 computers, one LCD projector for the students of B.C.A. as well as to faculty.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga centre etc. and cultural activities**

**Response:**

**Physical Education and Sports Department:**

Physical Education and Sports department was started to develop students physically,mentally,intellectually and emotionally well. Teams of different games were sent to Sangli Zonal and Internal Zonal sports competition.The College has provided sufficient Ground for athletes. Players play various games like Kabaddi,Kho-Kho,Volley-ball and individual games like 100 mtrs. Running, Shot put,Discus throw, Javelin throw,Hammer throw,Long jumpeet,Single bar,Double bar etc.There is a Gymkhana department having dimensions of 25 F x 21 F to play Indoor games like carrom and chess. Fencing competition is organized on the passage of college.

Information and Yoga practice is taken on the occasion of 'World Yoga Day' for healthy life.

**Cultural Activities:**

The college has adequate facilities for Cultural activities. Media room and Play-ground is used for the

events related to cultural activities. Our students have been participated in the 'Youth Festival Competitions' organised by Shivaji University, Kolhapur every year.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

**Response:** 60

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 9

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>
any additional information	<a href="#">View Document</a>
Link for additional information which is optional	<a href="#">View Document</a>

#### 4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

**Response:** 96.55

##### 4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
30.00000	31.00000	24.00000	140.00000	40.00000

File Description	Document
Audited utilization statements	<a href="#">View Document</a>
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

#### Response:

The Library is fully automated. The library uses Vidyasagar L server, Unicode software developed by Easy and Useful Pvt. Ltd . Kolhapur, is the product specially designed for Management of educational institute libraries. VidyaSagar software is an English, Marathi and Hindi specially designed for educational institutes. It is available in both off-line and on-line version. All useful features are used every day. All reports required for NAAC get through this software. VidyaSagar is the most popular library software in South Maharashtra. More than 55 colleges are using Vidyasagar. It is based on most popular Proven Technology of ASP .NET and MS SQL.

#### Vidyasagar software has five main modules:

- Acquisition Control System
- Circulation Control System
- Serial Control System
- OPAC/WEB OPAC (Online Public Access Catalogue)
- MIS Analysis Reports

#### Salient Features:

- Easy to use
- Data entry in available in English, Marathi and Hindi
- Different sections for Books, References, Periodicals, Journals, Newspapers, e-media etc.
- **Useful Reports:**

Accession Register, Purchase Register, Circulation Reports, Member List, Library Usage Library Dues, Stock Verification etc.

- **Bar Code Function:**

Barcode label for each book and member card save the time and typing work.

- **OPAC and Web OPAC:**

**10 easy search ways**—Accession number, Title, Author, Publisher, Call number, Department, Subject, Publishing year, Latest arrivals etc. Books available in other colleges are displayed searched more than 13.5 lack books. Broad band internet facility with BSNL 8 mbps bandwidth speed available in the library. Operating System Software Windows 7, Microsoft Office -2007 , Library software from Vidya Sagar (CDAC), Quick Heal Antivirus two copies. Battery Back-up having capacity of 6KV is installed for computer laboratory, office and library. Other equipments are 1 Computer with configuration Intel Core 2 Duo 3.2 GHz, 2 GB Ram, 500 GB HDD, other 2 computers with configuration Core 2 Duo processor 2.93 GHz, 2 GB Ram, 500 GB HDD. One Barcode Printer, One Scanner with laser printer. Xerox. 2 C.C.TV Cameras installed in Library and Reading room.



Following are the efforts made towards Library automation in the last five years:

**Year wise details of Library Automation:**

Sr. No	Year	Name of ILMS Software	Nature of Automation	Version
1	2012-2013	Commercial Software 'Vidyasagar' developed by Easy & Useful Pvt Ltd. Kolhapur.	Fully Automated	1.1
2	2013-2014	Commercial Software 'Vidyasagar' developed by Easy & Useful Pvt Ltd. Kolhapur.	Fully Automated	1.1
3	2014-2015	Commercial Software 'Vidyasagar' developed by Easy & Useful Pvt Ltd. Kolhapur.	Fully Automated	1.1
4	2015-2016	Commercial Software 'Vidhyasagar' developed by Easy & Useful Pvt Ltd. Kolhapur.	Fully Automated	1.1
5	2016-2017	Commercial Software 'Vidyasagar' developed by Easy & Useful Pvt Ltd. Kolhapur.	Fully Automated	1.1

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment**

**Response:**

Sr. No	Library Collections	2012-2013	2013-2014	2014-2015	2015-2016	2016
1	Rare Books	-	-	-	-	05
2	Manuscript	-	-	-	-	-
3	Special Reports	01	-	01	01	-

4	<b>Other Knowledge Resources :</b>				
	• C.D's/D.V.D's	-	-	02	-
	• Encyclopedias	-	-	-	02
	• Competitive Exam. Books	-	23	-	01
	• Reference Books (Minor Research)	-	160	-	108
	• Minor Research Projects	-	04	-	01

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

**Response:** A. Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

**Response:** 0.48

4.2.4.1 Annual expenditure for purchase of books and journals year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.65137	0.58821	0.46716	0.50706	0.17416

File Description	Document
Any additional information	<a href="#">View Document</a>
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

**4.2.5 Availability of remote access to e-resources of the library**

**Response:** Yes

File Description	Document
Details of remote access to e-resources of the library	<a href="#">View Document</a>

**4.2.6 Percentage per day usage of library by teachers and students**

**Response:** 7.7

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 49

File Description	Document
Any additional information	<a href="#">View Document</a>
Details of library usage by teachers and students	<a href="#">View Document</a>

### 4.3 IT Infrastructure

**4.3.1 Institution frequently updates its IT facilities including Wi-Fi**

**Response:**

Our college has total 58 Computers and 7 Laptops. Out of these, 47 computers are being used by the students and 11 computers are provided for the office and different departments. The College has two computer Laboratories namely Commerce Lab and B.C.A. Lab.

We have different ICT equipments like Scanners, Printers, LCD Projectors, Wi-Fi modems, Digital Cameras, Speakers, Pro-sound Amplifiers, Wireless Microphone etc. Two Digital Classrooms and seven LCD facilities Classrooms are available for Power Point Presentation lectures, audio, video films etc.

12 CCTV Cameras are provided in the college campus for monitoring day to day activities. To maintain the arrival and departure of faculty, Bio-Metric machine i.e. thumb impression machine is set. All the computers in college are provided with well UPS Back-up facility.

#### **LAN Facility:**

Through wired connections, the Internet facility is provided. There are five Internet switches with optical fiber connectivity support.

#### **Internet Facility:**

College has three BSNL broadband Internet connections with 8 Mbps bandwidth and one VPN connection with 512 Kbps bandwidth. First Internet connection is provided to Principal Cabin, Office and NAAC Cell. Second Internet connection is provided to Library. Third Internet connection is provided to B.C.A. Computer Lab. College has one VPN Internet Connection which is provided to Commerce Lab. The Facility of Internet has the access from four browsing centers i.e. one is in NAAC Cell, which is used for both faculty and students. Second is in Library OPAC, third is in B.C.A. Computer Lab. and fourth is in Commerce Lab.

#### **Technology Upgradation:**

##### **Year 2013-14:**

12 New Computers, 05 New Projectors and 02 Printers were purchased on 27 th January, 2014, as per requirement of ICT facilities in college.

##### **Year 2014-15:**

12 CCTV Cameras with its accessories are installed on 9 th February, 2015 in college campus. One Laptop and one Printer were purchased on 27 th March, 2015 for office.

##### **Year 2015-16:**

One photo copy machine was purchased on 20 th June, 2015 used for office. One Barcode Printer was purchased on 7 th July, 2015 used for Library. A Digital Camera was purchased on 29 th July, 2015 for Cultural Department. Two CPUs with Intel Pentium 3.10 GHZ Processor configurations, two LCD Projectors and other accessories was purchased on 20 th July, 2015 for developing two Digital Classrooms and then installed in Media Room and Conference Room for PowerPoint presentation lectures, audio,

video films etc. 8 New Computers, 3 LCD Projectors were purchased on 20 th July, 2015 for improving ICT facility in college.16 Computers with Intel Pentium Dual Core 3.2 GHZ Processor and Intel i3 3.5 GHZ Processor configurations were replaced in B.C.A. Computer Lab on 14 th October, 2015.

#### Year 2016-17:

Commerce Lab. was developed with 5 computers connected with Internet connection for commerce students on 1st August,2016. 1 Dell Computer, 1 Printer was purchased on 22nd November, 2016 and installed in Principal's Cabin. Seven LCD facilitated classrooms were developed for Power Point Presentations.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio

**Response:** 9.48

File Description	Document
Student - Computer ratio	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

<5 MBPS

5-20 MBPS

20-35 MBPS

35-50 MBPS

**Response:** 5-20 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture

**Capturing System (LCS)****Response:** No

<b>File Description</b>	<b>Document</b>
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>

**4.4 Maintenance of Campus Infrastructure****4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years****Response:** 2.98

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.49980	2.13772	1.36909	0.37911	0.27318

<b>File Description</b>	<b>Document</b>
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Audited statements of accounts.	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.****Response:**

- For the development of campus, campus Discipline and cleanliness committee is formed. This committee monitors all the activities.
- To upkeep all facilities and cleanliness of environment in women's hostel, through Women's Hostel Monitoring Committee.
- The help of agency is taken for the regular maintenance of the 'Vending Machine' provided for the students.
- Library staff of the college is engaged in the maintenance of the reading room and stock verification of library books.
- Proper up keeping and maintenance of the building and surroundings.
- To upkeep of classroom duties are allotted to non-teaching staff (i.e. Peons) keeping and

maintenance of the furniture college connected with 'Pant Industries Islampur'.

- The help of 'Yash Computers' is taken for up gradation of Website.
- For the regular maintenance of computers installed in Office, Library, B.C.A. Lab., the help of agency i.e. Veetrag Computers is taken whenever necessary.
- We have the facilities of Bio-metric Machine to maintain the arrival and departure of faculty members and remained staff.
- Annual Maintenance Contract (AMC) is provided for the following service providers.

**List of services provided :**

Sr. No.	o	Service Provider
1.	House Keeping in Hostel and College	Mauli Associates (Santosh Laxam Jadhav)
1.	Photocopy Machine	Gajraj Agency, Sangli.
1.	Library Software	Vidyasagar, Easy and Useful Pvt. Ltd. Kolhapur.
1.	Website Development	Yash Computers Islampur
1.	Computers and Laboratory	Veetrag Computers Pvt. Ltd. Kupwad, MIDC Road, Sangli
1.	Classroom : Furniture	Shri Panth Industry, MIDC, Islampur.
1.	Bio-Metric Thumb Machine	Biyani Technologies Kolhapur Office, Tarabai Park, Kolhapur.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 58.61

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
381	376	324	400	326

#### File Description

#### Document

Any additional information

[View Document](#)

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

[View Document](#)

Upload self attested letter with the list of students sanctioned scholarships

[View Document](#)

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 0.44

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
06	01	05	02	0

#### File Description

#### Document

Number of students benefited by scholarships and freeships besides government schemes in last 5 years

[View Document](#)

Any additional information

[View Document](#)



**5.1.3 Number of capability enhancement and development schemes –**

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

**Response:** D. Any 4 of the above

File Description	Document
Link to Institutional website	<a href="#">View Document</a>

**5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years**

**Response:** 1.63

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
10	3	19	7	11

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>

**5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during**

**the last five years****Response:** 0**5.1.5.1 Number of students attending VET year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of the students benefitted by VET	<a href="#">View Document</a>

**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response:** Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>

**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 21.96**5.2.1.1 Number of outgoing students placed year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
14	12	27	29	37

File Description	Document
Details of student placement during the last five years	<a href="#">View Document</a>
Self attested list of students placed	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.2.2 Percentage of student progression to higher education (previous graduating batch)

**Response: 51**

5.2.2.1 Number of outgoing students progressing to higher education

Response: 51

File Description	Document
Details of student progression to higher education	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: NET/SLET/GATE/ GMAT/CAT, GRE/ TOFEL/ Civil Services/State government examinations)

**Response: 0**

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOFEL/Civil Services/State government examinations) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
151	138	128	147	110

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

#### 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

**Response:** 148

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
14	30	32	34	38

File Description	Document
e-copies of award letters and certificates	<a href="#">View Document</a>
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>

#### 5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

**Response:**

The class representatives are selected on the merit basis and one student is selected from N.S.S., Cultural and Sports respectively. Two girls are nominated by Principal. The meetings held twice in a year. After declaration of the members of Student Council, the students are allotted academic and administrative committees viz. N.S.S., Shabdghandh Wallpaper, Alumni Meeting, Parents' Meeting, Feed-back Committee, Cultural Activities and Annual Gathering.

Through N.S.S., the representatives play a role of mediator between the college and the Adopted village and contribute at the time of special residential camp every year. They undertake tree plantation campaign, Swachta Bharat Abhiyan, Health Awareness, Save Girl Child, Nullah-Bunding.

1. The Shabdghandh Wallpaper is an exposure for students creativity and they publish the issues on the special occasions.

2. Students participate in Youth Festival at District level and University level every year. The Annual Gathering is central attraction for the students. Through the discussion with all the Class Representatives and formed Committees, Chief Guest is invited for the function. The work is allotted with different committees like Stage Decoration, Refreshment Distribution, Variety Show, Sitting Arrangement, Annual Sports, Funny games, the Handicraft Exhibition, Cookery competition, Mehandi competition, Book-talk competition, Essay-writing competition etc. The role of the students is remarkable. Majority of the students take part in annual social gatherings and enjoy Variety-Shows. They help to manage various activities.
3. We celebrated various programmes of various departments like Vanijya Niyojan Mandal, English Literary Association, Marathi Literary Association, Itihas Abhyas Mandal, Vidyarthini Mandal etc.

The events like Gurupournima, Gouri Khel, 1st August Lokmanya Tilak Punyatithi and Loknete Rajarambapu Patil, Lokshahir Annabhau Sathe jayanti, Kranti din, Independence Day, Teachers Day, Garbha Dance, Sanvidhan din, Dr.Ambedkar Mahaparinirvan Din, Republic day, Shiv-jayanti, Welcome and Send-off programs, they play an important role and get trained in the Event Management. The editorial board of Shabdghandh displays various current issues, poetry, articles on special occasion.

Apart from the College Internal Activities, the students are nominated to maintain the healthy environment of various committees such as Anti-Ragging Committee and Anti-Sexual Harassment Committee, Grievance Redressal Committee. In short, we try them to become more active, participative, cooperative and healthy.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

**Response:** 29.6

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
14	30	32	34	38

File Description	Document
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

#### Response:

Our Alumni association is a major pillar of our college which plays an important role in the development of the campus of the college. Healthy relation between the staff and the alumni is the main course to attract them towards the institute. The institute motivates and supports to the ex-students, their parents, community to maintain healthy relations with the mother institute.

**Financial Contribution:** The alumni meets are organized once in a year. Alumni visit the Institution as per their convenience throughout the year. They give guidance for the financial improvements and contribute by offering some gifts like photos of National Heroes, water-filter, carpet, laterals, teaching stands etc.

**Intellectual Contribution:** Some of the alumni, who are presently working in the significant positions, are invited by their concerned Departments for the Guest lectures. The present students are motivated by their guidance. They guide the students on 'Interview Skills', 'Effective use of English' and resolve their queries.

**Placement:** Alumni, who are working on different positions in different organizations, help the present students for the chances of the placement. Some of them, who run their own institutions or industries, prefer the students from their mother institution only. Through lectures, they guide the students to build courage. Our College has Police Pre-recruitment Center which helps the students for their placement and our alumni give guidelines for written test, physical test as per their experiences for the success of the students

They take initiative and support to conduct Annual sports, Zonal and Interzonal tournaments, Alumni and Parents meet etc. Some of our alumni are in the teaching fields who are Research Guides who motivate and inspire our students to write Research Articles to participate in Avishkar (Research Competition). More than hundred members of alumni are in Police Department and Army who had availed of the facility of Police Pre-recruitment training run by college. They visit college enthusiastically and provide counseling to the students. Our Alumni appreciate healthy practices of college in society. One of the prominent Alumni members Shri. Sachin Baburao Patil, founder of 'Jayant Public Library' visits college and appeals, students to avail of the 'Jayant Public Library' which will be helpful for them to prepare for competitive examinations and academic courses.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 5.4.2 Alumni contribution during the last five years

<1 Lakh

1 Lakh - 3 Lakhs

**3 Lakhs - 4 Lakhs**

**4 Lakhs - 5 Lakhs**

**Response:** <1 Lakh

File Description	Document
Alumni association audited statements	<a href="#">View Document</a>

#### 5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

**Response:** 3

##### 5.4.3.1 Number of Alumni Association /Chapters meetings held year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

##### Response:

The vision and mission of the college are displayed on the website and in the prospectus of the college. Those are also displayed on the board at main entrance of the college and are also communicated to students, staff and stake holders through the introductory meeting and functions organized by college the Birthday Anniversary and Death Anniversary of the founder of our institute Loknete Rajarambapu Patil is celebrated with the aim of disseminating the vision, mission, objectives and philosophy of our institute.

Our college was established in a small village where facilities of communication were lacking. This was, when most of the college were Located in prominent cities or District & Tehsil places and were imparting higher education to the privileged few.

Our College runs the diversified academic programmes upto graduate level. It happens to be the first centre of higher education catering the needs of all rural & needy students especially to the socio-economically students hailing from the remote hilly region, rural and semi-rural areas, irrespective of gender, caste, creed and culture. Our vision and mission statement gives assurance that none of the physical, social, racial, lingual or economic constraints can obstruct education of the desired student or no one is deprived of education on account of poverty.

The mission statement emphasizes on making the students self-confident, self – dependent and self-reliant. It also highlights the dignity of hardwork and perseverance; is the motto of the Management namely Kasegaon Education society, Kasegaon. The college provides facilities for the poor and needy students, and supports financially through several other Welfare Schemes like Students Aid Fund, Free-ship, Scholarships and Incentives to outstanding students .

The college assures value based, value added learning opportunity for all round development of the students' personality.

The college is committed to the service of the society through a large number of extension activities and outreach programmes since its establishment, the college has contributed at large to the socio – economic transformation of this regins.

It recent years , we have initiated various courses like B.C.A. Career Oriented Certificate Course in Communicative English, Career Oriented Course in Tax practices, Police and Military Training Academy and Jayant Career Academy for doers of M.P.S.C.

Thus, mission statement quite clearly reflects the institution's distinctive characteristics in terms of addressing the needs of the society , the students it seeks to serve and institution' s traditions and value orientation.



File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.1.2 The institution practices decentralization and participative management

#### Response:

The decentralization system is implemented in the institution. The major decisions are taken by the management and required policies are framed for the smooth functioning. These policies are implemented through participative management. The LMC and IQAC meetings are attended by Members of Governing Council. These members give suggestions/ instructions for carrying out the teaching learning process and the administrative process effectively. They extend guidance to the institution regarding policies to carry out academic and infrastructural development. In the year 2014-2015, Department of Commerce organized One day national seminar on "Challenges and Opportunities in Indian Dairy Industry". This is one of the best examples of decentralization and participative management. For the successive implementation of seminar, different committees were formed for dissemination of responsibilities to the faculty and the administrative staff. The Organizing Committee and the Principal entrusted responsibilities to the committees and from time to time a review was taken. The teaching and non-teaching staff was taken into consideration as per their interest, capacity, experience at the time of decision making.

Necessary changes were made in the strategy of deployment of activities by the Principal wherever necessary to become activities more fruitful. Thus, through the formation of various committees and through the dissemination of responsibilities the objectives of the seminar were communicated and deployed to all levels so as to ensure individual employee's contribution in the overall success of the seminar.

With the help of teaching, non-teaching staff, participants and guests the one day national seminar became successful. In the same way, Department of History organized One Day State Level Seminar on 'Contribution of Western Maharashtra in Quit India Movement 1942'.

Besides, the Annual Social Gathering is being celebrated with the distribution of responsibilities of various events through the participation of Students Council, faculty, non-teaching staff and students by the college.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

**Response:**

The institution adopts policy for quality education. It is monitored under Internal Quality Assurance Cell (IQAC). The College has independent, distinct policies and objectives leading towards achieving the goals and mission.

Following aspects are considered for the perspective plan in keeping with the vision and mission of institution.

**1) Research Development:**

Teachers update their research skill through presentation of research papers. The Teachers motivate the students in Research activity. The students participate in research workshops.

**2) Introduction of Skill based new courses:**

The institution has started skill based courses like Career Oriented Courses.

**3) Financial Resources:**

Financial Resources are generated by the institution through donation, Ladies Hostel, Career Oriented Courses etc.

**4) Faculty Development:**

Faculty development is promoted through refresher and orientation courses. From the above perspective plan of infrastructure development activities have been successfully implemented by institution on the basis of strategic plan.

**5) Infrastructure Development:**

The institution takes efforts for development of infrastructure for students. The institution has constructed the Ladies Hostel.

Principal held the meeting of Local Managing Committee (LMC) under building committee and discussed about proposal for Ladies Hostel. The LMC member approved the proposal. Ladies Hostel is situated under survey no. 2872/B. On Monday 28th February, 2013, the meeting was held to see and check the construction of Ladies Hostel.

Especially the girl students from distant areas have lacked facilities in their rural areas. So, the institute decided to build Ladies Hostel. Therefore Principal took the meeting of Local Management Committee (LMC) under Building Committee and discussed about proposal. The proposal is approved by LMC members. The proposal is sent to Shivaji University, Kolhapur on 24 June, 2009. After sanctioning the proposal by University it is sent to UGC, Western Region Office, Pune.

Then the institution invited quotations from willing agencies through daily news paper. The respective agencies sent there quotations to the institution. The institution approved the quotation.

The total construction area of Ladies Hostel is 711.26 sq. meters. The estimated cost was Rs. 80,74,779.00. UGCs funded Rs.40,00,000/- where as the institute funded Rs.48,21,917.00.

On 30th January, 2013 construction of Ladies Hostel was completed and admission process started on 22 July, 2013. On 7th of August, 2013 the Hostel was provided with a facility of solar water system. For this Rs.6,32,481/- is utilized.

Ladies Hostel contains 8 rooms and office room, security room and kitchen room at ground floor. For the first floor 10 rooms are available. At present, 63 girls have been staying there.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>
Strategic Plan and deployment documents on the website	<a href="#">View Document</a>

**6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism**

**Response:**

**Functions of various Departments:**

**Administrative Department:**

- Preparation of monthly budget and financial reports
- Recruitment and selection
- Providing comprehensive administrative planning, leadership and organizational development of all departments.
- Evaluating performance of all departments and their operations.
- The evaluation of the performance of faculty to aid in their professional growth.

**N.S.S Activity:**

- Understand the community in which the volunteers work.
- Identify the needs and problems of the community and involve them in problem solving processes
- Develop in them a sense of social and civic responsibility.
- Utilize their knowledge in finding practical solution to individual and community.
- Develop competence required for group-living and sharing of responsibilities for the building of the Nation.

**Library :**

- To prepare the students for different professions and occupations.
- To develop their skills it procures self-learning materials, competitive exam books etc. are provided by the library.
- To make aware its users about their surroundings through newspapers, weekly and monthly magazines on current events, general knowledge books etc.
- To keep the teachers abreast with the latest in their disciplines with useful journals, research bulletins on different subjects as per the recommendations of faculty and students for research work

**Gymkhana**

- 1.To inculcate sportive skills amongst students
- 2.To foster the all-around development of the student
- 3.To strengthen the students' physique, improve their health and finish their study in college
- 4.Let the students know lifelong sports
5. There will be more excellent athletes

**Grievance Redressal Mechanism:**

- 1.To develop an organizational framework to solve grievances.
- 2.To promote students for their duties and responsibilities.
- 3.To ensure effective solution to the grievances of the students.
- 4.To go deep and investigate the reasons of grievance.
- 5.To give a speedy resolution about the problem.

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<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**6.2.3 Implementation of e-governance in areas of operation: 1.Planning and Development 2. Administration 3. Finance and Accounts 4. Student Admission and Support 5.Examination**  
**A. All 5 of the above**  
  
**B. Any 4 of the above**

**C. Any 3 of the above**

**D. Any 2 of the above**

**Response:** B. Any 4 of the above

File Description	Document
Any additional information	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	<a href="#">View Document</a>
Screen shots of user interfaces	<a href="#">View Document</a>

#### **6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions**

**Response:**

We take an example of Library committee for effectiveness of various bodies/cells/committees through minutes of meetings and implementations of their resolutions. Library is taken care by Librarian and Library attendants. Library has exchange counter for students and teachers, stack room containing syllabus oriented texts books, reference books and periodical section for relevant citation. For teachers and students internet service and study room is also available. Library Committee gives suggestions for providing the library services and students grievances if any for smooth functioning. Institute provides CCTV Cameras to observe the movements of the students.

**Library Advisory Committee:**

Sr. No.	Name	Designation
1	I/C Prin. Dr. Pawar S. R.	Chairperson
2	Shri. Borate B. G.	Member
3	Dr. Patil S. G.	Member
4	Mrs. Mundhe S. Y.	Member
5	Miss. Jangam S. S.	Member
6	Mrs. Patil S. S. (Librarian)	Secretary

Library Advisory Committee conducts different meetings on following issues :

1) To decide budget for academic year for the books and periodicals etc.

- 2) To take permission for written off damaged books and out of syllabus text books.
- 3) To carry out stock verification.
- 4) To provide online database.
- 5) To purchase books required for MPSC/UPSC/NET/SET.
- 6) To discuss on requirement of computer and internet service.
- 7) To become institutional subscriber of Magazines.
- 8) To provide information to annual audit of office.

Library Advisory Committee meetings were held during the last five years (2012-2013 to 2016-2017) as below.:

Sr. No.	Day and date of meeting	Total number of members attended the meeting	Total
1.	08-08-2012	06	06
2.	07- 02-2013	06	04
3.	11-09-2014	06	04
4.	07- 02-2014	06	05
5.	30- 04-2015	06	08
6.	06-08-2015	06	06
7.	30- 04-2016	06	04
8.	30- 08-2016	06	05
9.	25- 04-2017	06	05

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

##### Response:

Sr. No.	Existing Welfare Measures	Measures offered by Institution
1	Trophy and Cash	K.E.S Employee's Co-operative Credit Society
2	Recognition is given to the employee's mentioning their names and their achievements in magazine of the	'Tapasya' Institute Magazine

	Institution	Akshargandh College Annual Magazine
3	Tea is provided to the teaching and non-teaching faculty in short recess by Tea Club and they are felicitated on their birthdays and on their achievements	Tea Club
4	Annual Social Gathering	College Staff Academy
5	After the death of employee, who is member of credit society is provided death fund to his family members	K.E.S Employee's Co-operative Credit Society
6	Celebrations of teaching & non teaching faculty by teachers academy	Staff Academy
7	Felicitations of teaching & non teaching staff on the occasion of their achievements in various fields	Staff Academy

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 22.86

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	16	0	0

<b>File Description</b>	<b>Document</b>
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	<a href="#">View Document</a>

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**Response:** 2

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	01	05	02	01

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	<a href="#">View Document</a>

### 6.3.4 Average percentage of teachers attending professional development programmes viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programme during the last five years

**Response:** 16.04

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	02	03	04	01

File Description	Document
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
IQAC report summary	<a href="#">View Document</a>

### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

**Response:**

Institution has a Performance Appraisal System (API- PBAS Performa for teachers) introduced since 2012-2013 as prescribed through notification of U.G.C. dated 30-06-2010. It is also implemented as per the guidelines of Government of Maharashtra State dated 15-02-2011 and S. U., Kolhapur letter No. 12028 dated 01-03-2012. Each college teacher has and Academic Diary (under the U.G.C.Notification, 30th June, 2010) since 2012-2013. Academic Diary included 1. Individual Time Table, 2. Annual Teaching Plan, 3. Text books and Reference books, 4. Class and subject wise teaching, 5. Teaching duties in excess of UGC norms, 6. Examination related work, 7. Co-Curricular Extension and professional development related activities, 8. Research and Academic contributions and 9. Awards. Annual self-assessment for the



performance based appraisal system (API) included category I, II and III for the evaluation of teaching, learning, co-curricular, extension and professional development. Category III of API included research, publications and academic contributions. API of teacher is verified annually by Head of the Department and Principal. API, duly filled along with all enclosures is submitted for placement camp and pay fixation under CAS. Institution maintains duly filled service books of teaching and non-teaching staff. College maintained the record of confidential report of non-teaching staff which is required for placement, pay fixation and promotion purpose. For performance appraisal system of non-teaching staff, Confidential Reports (CR) are maintained by institution.

At the beginning of the academic year 'Teaching plan' is prepared. The faculty fulfills this diary daily before the lectures start. The diary is checked and signed by the Head of Departments. At the end of month, Principal with minute observations checks and signs these diaries. At the end of the academic year, the diary is submitted to the institute.

After assessment of their duties, honesty, punctuality about work, Principal makes confidential reports and keeps in his custody.

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

Mechanism of Audit objections in the Internal and External Financial Audit Conducted in our College is as Below:

Communication and Follow up of Audit Objections –

- 1) As and when the Internal Auditor and External Auditor observes / detects a mistake while auditing the records, they inform their objections /queries to the responsible person.
- 2) On conclusion of audit of particular period say a quarter or a half year , an auditor informs the final objections / queries to the Principal by Head Office i.e. Kasegaon Education Society , within a week from completion of Audit.
- 3)The auditor specifies the control issues i.e. they comment on points where the controls are required to avoid the same mistakes again in future.
- 4) On receiving information of audit objections / queries, immediate actions are initiated to avoid repetition of the objection. The follow up is taken on the findings of Audit so that compliance of the

observations is done within shortest possible time.

5) The remedial actions on all the objections of Internal and External Audit report are initiated within one week of receipt of audit objections so that remedial actions should be completed in the prescribed time.

6) Intra – Departmental meetings are organized whenever necessary to follow and settlement of pending audit objection.

7) The auditor suggests to correct the transactions and we follow the suggestions given by him.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III)

**Response:** 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	<a href="#">View Document</a>

#### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

**Response:**

Resource mobilization is a process, which will identify the resources essential for the development, implementation and continuation of works for achieving the organization's mission. In real terms, it means expansion of relations with the Resource providers, the skills, knowledge and capacity for proper use of resources. It does not only mean the use of money but it extensively denotes the process that achieves the mission of the organization through the mobilization of knowledge in human use of skills, equipment,

services etc. It also means seeking new sources of resource mobilization and maximum use of the available resources. It is actually a process of raising different types of support for organization. As said above, it can include both cash and in kind support.

The first part of the process is to develop a resource-mobilization strategy. The main steps in the strategy are:

- Submitting proposals to a typical donor agency UGC/University etc. is the most conventional way of getting financial support.
- Organizing fund raising events where guests are invited and they are requested for donations.
- Donations/ contributions received from Alumni for specific activities.
- Rental income for, Ladies hostel. / Rent of Mess.
- Development funds like/ Jayant Nirantar Thev Yojana.
- Collecting in –kind contribution such as used clothes, furniture, books, vehicles.
- gifts of books / notebooks from donors Miscellaneous Incom from Xerox service to students.
- Miscellaneous Incom out of selling scrap of news papers / magazines etc.

### Arts and Commerce College, Kasegaon

#### Mobilisation of Funds and the optimal utilization of resources .

Year	COC FEES	Hostel Rent	Scrap	Sanitary Machine
2012/2013	50000			
2013/2014	75000	21,000		
2014/2015	65000			
2015/2016	66000			
2016/2017	77000	17,000	8242	185
<b>Total</b>	<b>333.000</b>	<b>38,000</b>	<b>8242</b>	<b>185</b>

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

**Response:**

**1. Title :**

**Research workshops for faculty development**

## **2. Objectives:**

- 1 To acquaint new methods of research, to exchange and update the knowledge
2. To heighten the importance of research and innovation, which has direct effect on economic Development and social progress.

## **3. The context:**

Due to lack of proper guidance, difficulties arise to the teachers for research. However, our college provides all kinds of supports for organizing the research workshops

## **4. The practice:**

Our college held different research oriented workshops. Teachers get knowledge of presentation and additional academic information.

## **Limitations:**

Lack of funds.

Colleges from rural area face the major problems such as poor supply of electricity, discontinuity of net connection and also lack of well equipped seminar hall. Colleges in rural area, also face the problem of competent human resources, library resources etc.

## **5. Evidences of success:**

This activity motivated the teachers to present and publish research papers and to undertake minor research projects. As a result of this activity, near about one hundred forty five research papers and articles are published in UGC approved and non- approved journals. The completion of minor research projects is increased. One of the faculty members has awarded Ph.D. and four are on the path of completion.

## **Title : Ladies Association**

### **Objective:**

- To build the confidence among girls and enhance their capabilities.
- To increase participation of girls in social activities.

**The Context**

Various Competitions are conducted to inspire these girls. Competitions of mehndi, rangoli, hair styles, cookery, best out of the waste, handicrafts etc. were conducted. Lectures on health and hygiene, cleanliness, menstrual management were taken. Various activities were conducted to make them aware about security and safety. The programmes on gender equality, laws and regulations were taken.

In the last five years, following programmes were conducted to maintain a healthy atmosphere. In the year 2012-13, the activities of folk songs traditional games like Zimma Fugudi were conducted. Rangoli ,Mehandi, Hair- style and Sari day were organized. Traditional day was organized to conserve traditions.

In the year 2013-14, Cultural programs of Dandiya was arranged.The program on health awareness, Hemoglobin checkup was conducted and lecture on How to avoid Anemic condition was arranged.In the year 2014-15 Guest lecture on ‘Women Empowerment’ was arranged to inspire these girls. In the year 2015-2016 ,various programs were arranged including ‘Disaster Management’,‘How to take care in dealing with H.P Gas’ in collaboration with Disaster Management Cell of Satara District. The program on ‘Women’s Health’ problem was arranged.Dr. Vasundhara Ghorpade was the Chief Guest for the workshop. In the last year, Entrepreneurship Awareness and Soft Skills Development Programme were arranged.

**Limitations:**

- 1 .Inconvenience of transport facilities for the girls in nearby village.
- 2.Social constraints about participation of girls in such programs.

**Evidences of success:**

- Girls learnt event management.
- Confidence, Stage daring, Boldness increased among the girls.
- Awareness about the traditions enhanced through the traditional games.

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms**

**Response:**

**Two examples of institutional review and implementation of teaching learning reforms facilitated by IQAC**

1. IQAC arranged workshop on ‘How to use Digital Classroom?’ on 13th Aug.,2015. In modern world ,techn

which helps to improve the learning process and enhance the knowledge of faculty as well as students.

To improve the teaching process of institution with upgraded technology, IQAC conducted a program on 'S' 23rd February ,2017 . On 15th Feb,2017, Sandesh Misal delivered a lecture on the 'Use of ICT in Higher Education

IQAC invites the experts in technology to share the knowledge with our students and faculty. The students also g advanced technology and use their knowledge in daily life.2.

2.The Library, is the soul of college, which enhances the quality of students. It is enriched with various novels, plays, professional books, reference books, books for competitive examinations and Encyclopedias. The library honestly attempts to promote curiosity and interest about new novels, plays , poems etc.. These activities proved complementary to Teaching-Learning process.

'Books-Talk' competition was organized on 16th January 2016 on behalf of Library Department. The honest intention behind conducting such competitions is to promote the students for reading social , educational and professional books along with the prescribed texts. The students meditate over the books and critically analyze the books. It gives good exposure to the students in order to increase their knowledge and analytical skills.

Our institution organized 'Book Exhibition on-Dr.Babasaheb Ambedkar- Life and Work' on the 125 Birth Anniversary of the Maker of Indian Constitution, Dr. Babasaheb Ambedkar. In this exhibition, so many valuable and useful books were presented for the students and villagers also.

**Essay Competition-** 'Dr. Babasaheb Ambedkar Revolutionary Thinking' was also conducted on 28th January 2016. In this essay competition, winners were awarded with trophy and certificates in Annual Prize Distribution ceremony.

Moreover, on the auspicious day of the birth anniversary of Chhatrapati Shivaji Maharaj, 'Book Exhibition' was jointly arranged by History Literary Association and Library Department.

- Library Department and Marathi Literary Association jointly organized a Two Day Book Exhibition on the auspicious occasion 'Marathi Raj-bhasha Din' on 26th and 27th February 2016.
- As per every year, Book Talk Competition was arranged on 16th January 2017. 11 students participated in the competition.

Library Department and Marathi Literary association organized 'Book Exhibition on Marathi Criticism' on 11th February 2017

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

**Response:** 4

## 6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
05	04	05	04	02

File Description	Document
Any additional information	<a href="#">View Document</a>
Number of quality initiatives by IQAC per year for promoting quality culture	<a href="#">View Document</a>
IQAC link	<a href="#">View Document</a>

## 6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

**Response:** D. Any 1 of the above

File Description	Document
e-copies of the accreditations and certifications	<a href="#">View Document</a>
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
Annual reports of institution	<a href="#">View Document</a>

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

**Response:**

Incremental improvements made during the preceding five years.

College has organised the Training Programmes, Institutional Level Workshops and Awareness Programmes for the staff.

**Infrastructural Development:**

- Renovation of classroom
- Provision of Automatic Sanitary Napkin Vending Machine
- The facility of CCTV Surveillance
  
- Facility of Cooler
- Refridgerator
- Printer and scanner
- Upgradation of UPS
- Facility of Computers

**Academic Development:**

- Career Oriented Courses-COC, in Tax Practice with self-funding, COC, Communicative English.
- Participation of the faculty members in various National and International Conferences/Workshops and Seminars.
- Proposal of M.A. course in Marathi had been sent to University.
- Digital Classroom
- Establishment of Commerce lab.
- Establishment of placement cell

File Description	Document
Any additional information	<a href="#">View Document</a>



## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

**Response:** 15

7.1.1.1 Number of gender equity promotion programs organized by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	4	1	6	1

File Description	Document
Any additional information	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>
List of gender equity promotion programs organized by the institution	<a href="#">View Document</a>

#### 7.1.2

##### 1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

**Response:**

The institute and the faculty is very conscious about the safety and security of gender sensitivity. Being co-educational college, the institute provides more access in respect of Karate coaching and Girls Health Program in collaboration with PHC and Safety Awareness in collaboration with Police Station.

##### 1. Safety and Security

The 'Women Self Defence' workshop was conducted on 12th Oct., 2013 by Sexual Harassment Prevention Committee in which 'Rajarambapu Tykonde Association Islampur', 'Karate Federation Wategaon' provided guidance with demonstration. We noticed a serious problem of anemia among girl students. So, Sexual Harassment Prevention Committee organized 'Free Hemoglobin Testing to Eradicate Anemia' on 20th January 2014, for all the girl students.

A workshop on H.P. Gas and fire safety was conducted on 20th August, 2015 under Lead College activity

and girl students association in which regional officer Disaster Management of Mrs. Bharati Patil provided guidance with demonstration.

We also seek help from Police Station in vicinity to create impression for discipline . We organized a lecture of A.P.I.Shri Nandkumar More on 'Safety and Laws for Women on 25th August, 2016. Sexual Harassment Prevention Committee was converted into Internal Complaints Committee for women. I/cPrin. Dr. Shivaji Pawar ,Mrs. S.V. Patil and Shri. Ramesh Patil attended the workshop conducted by Shivaji University, Kolhapur on 'Training Program on Sexual Harassment of Women at workplace. After that ICC was formed in the college.

## **2. Counselling:**

As we are responsive to pressing issues like gender equity, we organized various activities for it. We organized lecture on Sexual Harassment Prevention and Vishakha Rule on 31st January, 2013. Dr. Vasanati Rasam, Dean, Political Science provided her valuable guidance. A lecture on 'Empowerment of Women and Reality' delivered by Miss. Nanda Chivate in NSS camp. In addition, a workshop on Law Literacy was conducted on 25th Sept.,2013 through Sexual Harassment Prevention Committee.Bar Association, Islampur provided guidance about laws for women in the workshop.

We displayed a 'Eve-Teasing Prevention Instruction Board' in the college with phone numbers of principal, Chairman , Grievance Redressal Committee and Police Station on 22nd Sept., 2014 as per the instructions of Maharashtra Govt. and order of High Court.

A lecture on 'Female Feticide' was conducted on 7th January, 2016 by Ladies Association. Another lecture with P.P.T. was delivered by Dr. Vasundhara Ghorpade on 'Health Awareness among women on 17th Oct., 2015 in which she provided valuable guidance about the women . Besides, a workshop on 'Law and Legal Aid Committee on 13th June, 2016 in which Mrs. Hore K.M., a District Judge provided guidance about the laws of Sexual Harassment of women and children.

Our students participated in 'Nirbhaya Cycle Rally Abhiyan' with Superintendent of Police. This practice helps us for smooth functioning. Hence, though there is Co- education, there is not a single case of sexual harassment or eve- teasing in spite of casual cases of misunderstandings. Above mentioned committee and remaining faculty regularly provided counseling and guidance to students.

## **3. Common Room:**

The institute provides a common room accomplished with sanitary napkin vending machine, tables, chairs, etc.

### **7.1.3 Alternate Energy initiatives such as:**

#### **1. Percentage of annual power requirement of the Institution met by the renewable energy sources**

**Response:** 27.59

##### **7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)**

Response: 4000	
7.1.3.2 Total annual power requirement (in KWH)	
Response: 14500	
File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

<b>7.1.4 Percentage of annual lighting power requirements met through LED bulbs</b>	
<b>Response: 10.34</b>	
7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)	
Response: 1500	
7.1.4.2 Annual lighting power requirement (in KWH)	
Response: 14500	
File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

<p><b>7.1.5 Waste Management steps including:</b></p> <ul style="list-style-type: none"> <li>• <b>Solid waste management</b></li> <li>• <b>Liquid waste management</b></li> <li>• <b>E-waste management</b></li> </ul> <p><b>Response:</b></p> <p><b>Solid Waste management:</b> Waste management is intended to reduce adverse effects on health, the environment or aesthetics. A pit has been created for solid waste management in the institution. The dust, food scraps, paper scraps, plant material etc. are dumped in the pit. It is recovered through composting and digestion processes to decompose the organic matter. The resulting organic material is then recycled as compost for agriculture process. And the manure created by this process is used for the plants and trees in the premises of the college. We remove metal waste and plastic waste from the total waste and ask the scrap material collection person to collect it. In such a way, we follow the waste hierarchy of “4 Rs”</p>
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reduce, reuse, recover and recycle.

**Liquid Waste Management:** For liquid waste a soak pit has been prepared. All the liquid waste is released into the soak pit. As our institution has been situated out of the village, in agricultural area liquid waste of the college does not create any pollution.

**E waste Management:** The E waste such as spare parts of computer are being stored properly. Some of the old computers are repaired and reused. Some of the repaired computers are donated to schools. In such a way, we reuse E waste.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 7.1.6 Rain water harvesting structures and utilization in the campus

##### Response:

Rain water harvesting is a technique of collection and storage of rainwater into natural reservoirs or tanks. We collect rain water with rooftop harvesting at a certain place and then it is released into the ground through pipes. This system improves. Earth water level, which is the need of time. Due to this, our boar well gets enough water, which we can use for plants and trees in the campus. Especially in winter season the water problem get solved by boar well. However, in future we seriously thinking to use the technically perfect "Rain Water Harvesting System" and thinking to run a campaign to create awareness of Rain Water Harvesting amongst students.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 7.1.7 Green Practices

- **Students, staff using**
  - a) **Bicycles**
  - b) **Public Transport**
  - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

##### Response:

Our institution is situated outside the village Kasegaon. It is the main source of students for the institute which is 500 meters away from Kasegaon. Hence, majority of our students are pedestrians. Some of students use bicycles and few students use motorbikes. Our student hailing from near by 25 villages use public transport i.e. S.T. Bus. Due to relentless efforts of the institute the service of the public transport has become feasible and smooth for the students. Pedestrian friendly road is available for the students coming on foot. Some of our faculty use public transport, others share a car and few faculty members use motorbike. 'No Vehicle Day' has been followed twice in a month particularly on second and forth Saturday. We appeal students as well as faculty members not to use plastic bags but cloth and paper bags. In addition to that our sister concern 'Kasegaon Education Society's Credit Cooperative Society' provides cloth bags to faculty members. Besides, the students are appealed not to bring water bottles, as clean and pure drinking water is available in the college. We have tried our level best to make our campus green by tree plantation. Moreover, the programmes of tree plantation have been taken at the ladies hostel, beside the street going to Rajarambapu monument. Maximum correspondence of the office to university, state government and other offices has been done through e mails which are the steps to the paperless office.

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

**Response:** 0.34

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.13920	0.01235	0.28940	0.04900	00.00

<b>File Description</b>	<b>Document</b>
Details of expenditure on green initiatives and waste management during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails

4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

**Response:** C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
link to photos and videos of facilities for Divyangjan	<a href="#">View Document</a>

#### 7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

**Response:** 16

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	3	3	3	3

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	<a href="#">View Document</a>

#### 7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

**Response:** 14

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	3	3	2	2

**File Description****Document**

Details of initiatives taken to engage with local community during the last five years

[View Document](#)**7.1.12****Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff****Response:** Yes**File Description****Document**

Any additional information

[View Document](#)

URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics

[View Document](#)**7.1.13 Display of core values in the institution and on its website****Response:** Yes**File Description****Document**

Any additional information

[View Document](#)

Provide URL of website that displays core values

[View Document](#)**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations****Response:** Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

7.1.15 The institution offers a course on Human Values and professional ethics	
<b>Response:</b> Yes	
File Description	Document
Any additional information	<a href="#">View Document</a>
Provide link to Courses on Human Values and professional ethics on Institutional website	<a href="#">View Document</a>

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions	
<b>Response:</b> Yes	
File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	<a href="#">View Document</a>

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years	
<b>Response:</b> 152	
File Description	Document
List of activities conducted for promotion of universal values	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities	
<b>Response:</b>	
National festivals and birth / death anniversaries of the great Indian personalities	



Yoga day	
ShahuJayanti	
LokmanyaTilak Jayanti	
Loknete Rajarambapu, Lokshahir Anna Bhau Sathe Jayanti & Lokmanya Tilak Punyatithi	
Loknetebapu Jayanti& Tree plantation at Hostel	
Kranti Din	
Dr. Rangnathan Jayanti (Lib day)	
Independence Day	
Gandhi Jayanti	
Constitution Day	
Dr. Ambedkar Punyatithi	
Savitribai Fhule Jayanti & Balika Din	
Rashtramata Jijau & Swami Vivekanand Jayanti	
Loknete Rajarambapu Death Anni.	
Republic Day	
Gandhi Punyatithi	
Shivotsav 2017 (Shiv Jayanti)	

File Description	Document
Any additional information	<a href="#">View Document</a>

### 7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

#### Response:

There is transparency in institute's financial, administrative and auxiliary functions. The institution does its financial audit through authorized auditor's firm; Bhagwat and company, Kolhapur. Besides, Kasegaon Education Society, our mother institute does the internal financial audit of the college every six months. The officials of Kasegaon Education Society visit the college and take review of the academic functioning of the college. There are reforms in examination pattern, i.e. internal examination like seminars, Home assignments, Project works and Oral Tests for B. A., B.Com. B.C.A. In the final mark list this internal marks are included which is prepared by the Shivaji University, Kolhapur. Students sign on the mark list of internal evaluation. In such a way, we maintain transparency in the process. At the same, members of Governing Council Visit the college for the meetings of LMC and IQAC. Motivation,

instructions and suggestions are provided for teaching learning process and for effective administrative process. Members of management always encourage the institute by attending the functions such as Annual Prize Distribution ceremony, seminars, Zonal, Interzonal sports competitions etc. In addition, Members of Management provide guidance to the institution regarding policies for carrying out academic and infrastructure development.

## 7.2 Best Practices

### 7.2.1 Describe at least two institutional best practices (as per NAAC Format)

#### Response:

#### I

**I. Title: 'Ringan Natya': A story of the sacrifices made by the Saints and Social Reformists in pursuit of free thoughts and rationalism**

#### II. Objectives:

To present an ideology of free thought based on scientific attitude and rationalism.

To develop the society as per the goals set by the Indian Constitution.

To cultivate scientific attitude, skepticism and critical thinking, constructive analysis of the religious traditions

#### III. Need Addressed and the context:

It is the need of time to create a team of healthy minded youngsters who will be able to create healthy society by inculcating rational attitude amongst the people.

#### IV. Practice:

The Ringan Natya *Socrates to Dabholkar, Pansare via Tukaram* registered an ideology of free thought based on scientific attitude and Rationalism. In the drama, the spectators see that Socrates doesn't compromise on his freedom of speech and bravely faces the death, Saint Tukaram's insinences on truth is interpreted as revolt against conservative religious faiths.

#### V. Evidence of success:

The students were impressed by the thoughts of rationalism. They resolved to create awareness about rationalism.

#### VI. Problems encountered and resources required:

There were no problems in organizing this excellent activity, as the ‘ Andhashraddha Nirmulan Samittee’ Islampur’s co-operation and support is praiseworthy.

## II

### **Title: Nullah Bunding (Vanrai Bandhra)**

#### **Objective:**

1. To arouse social consciousness, to create water resources and eco-friendly atmosphere .
2. To use power of youth for noble cause of building of the nation.
3. Through the power of innovative ideas, create social and economic transformation.

#### **Need Addressed and the context:**

Bambavade , the adopted village has to depend on rain water only. Hence, such innovative ideas helped them to find out the solution on their problem of water without any financial investment. The sacks were waste material used by the student and the sand used to fill the sacks was taken from the stream itself.

#### **The Practice**

In the camp ‘SWACHHA BHARAT, SWASTHA BHARAT’ campaign was implemented .Students repaired roads, cleaned drainages ,dusted roads, eco care ,tree plantation and nurturing of trees took place. However, the most significant and best activity was “ *Vanrai Bandhara*”. They found out that there was not enough water in the wells. Hence, it was resolved to construct a ‘Vanrai Bandhara’ (Nullah Building) on the stream. They filled the sacks with sand. Due to bandhara, the flowing water stopped and collected in the stream. The sources of water in the well had opened again and were springing forcefully. The ‘Vanrai Bandhara’ was constructed under water conservation campaign of Maharashtra Govt.

#### **Evidence of success:**

The ‘ *Vanrai Bandhara*’ proved a great boon to them. The significant photographs of the water sources in the well, near *Vanrai Bandhara*, of dry water sources and letters provided by the *Sarpanch* are good evidence of success.

#### **Problems encountered and resources required:**

The only problem was to collect empty sacks. However, the students collected sacks to fill the sand to construct Bandhara.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

##### Response:

We are quite aware about the aims and objectives of the institution. We think of the higher education, and we also know that low aim is a crime. Still, our 'Police Pre- recruitment Training Camp' is our institute's remarkable activity and performance distinctive to its vision, priority and thrust.

**Vision:** To create employability among the students in rural area lacking financial support and essential facilities.

**Priority:** Enable the students to shoulder the responsibility of their financially backward family.

**Thrust:** To find out student's latent physical qualities and deploy them for right area.

Our institute has been situated in rural area in Kasegaon village. Besides, the students hailing from nearby twenty five villages is the strength of the institute. Employability is the key factor in rural area, which is a far away dream of the students as they lack financial support and exposure to essential facilities. Due to the medium of teaching of regional language at primary and secondary school, it becomes difficult for the students in rural area to follow the lectures delivered in English at college level. Consequently, majority of the students find it difficult to face the challenges of corporate world. These students are eager to shoulder the responsibility of their financially poor family. Some of the students have to work as labourers after college time. Hence, our faculty decided to train them for employability. They noticed that the students in rural area have latent physical qualities. They are tough to face physical challenges. Moreover, they have sports talent in sports like kabaddi. So it was decided to find out latent physical qualities among students and deploy them for a right area.

Our physical director Shri. Shantaram Mali started 'Ten- days Police Pre- recruitment Training Camp'. Since last ten years it has been working effectively. Physical director and other faculty members select the students for training camp. Even, some needy students in the village, who are not our students availed the opportunity of this training camp. Every year the camp starts with inauguration session chaired by expert official in vicinity i.e. B.D.O. Tehshildar, Police Inspectors, Dy. S. P. etc.. The training kit is provided to the trainees in the camp sponsored by Shri. Shantaram Mali, Physical director. In the camp Shri. Shantaram Mali provides physical training while the experts provide guidance through lectures and the results are miraculous. The number of student selected for police department and Indian army is **Ten (10)** students in 2012-2013, **Seven (7)** students in 2013- 2014, **Twenty (20)** students in 2014-2015 and **Nine (9)** students in 2016-2017 through training camp.

In this world globalization, there is rat race in every field. Even the highly qualified candidates face the problems of employment. Hence, we think it is our duty to make our needy students self- reliant.

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

NAAC

## 5. CONCLUSION

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### **Additional Information :**

The Institute and Management contribute a lot for the sake of students. We take more efforts the versatile development of students especially from the down-trodden classes and economically poor backgrounds. Majority of the students are recruited in the departments like Police and Army. In future, the management aims to start the P.G. departments in History, Marathi and English. No doubt, the Institute has challenges like to change education scenario and create competitive higher education environment leading to better student progression. We have to evolve strategies to attract students from within and outside the state. The Institute has ample of opportunities to introduce job oriented courses and to acquire the status of potential for excellence. The Institute has linkages (MOU) with agencies as recommended by NAAC Peer Team at 2nd cycle of accreditation. On the background of rural area, Ladies Hostel fulfills the needs of girl-students. To keep healthy environment, we are keen. 'No Vehicle Day' is implemented twice in a month by the faculty and the students. Our 'Cycle Rally' is a message to the society for 'Pollution-free atmosphere'. Some of the faculties have completed their Ph.D degrees and remaining are on the path of completion.

### **Concluding Remarks :**

The efforts have been taken to fulfill the recommendations by the previous NAAC Committee. The previous NAAC Team recommended to establish linkages with other institutions ( MOU ) and to explore Minor and Major Research Projects, to encourage faculties for research proposals, to strengthen computer and internet facility, to begin need-based short – term career oriented programs along with the existing courses, new UG and PG programs be started. At present, the Institute has submitted proposal of B.Sc. I as a new stream to the University.

Institute takes efforts to complete some of the recommendations by NAAC. To begin with, Career Oriented Courses in Tax–Practice and Communicative English is continued. Automation of library and office, better canteen facility, and a huge play-ground and Ladies Hostel are the remarkable examples of Infrastructure. The terrace of the Institute and Ladies Hostel is reconstructed with slab finishing and is provided with all facilities. Library is fully automated and flourished with e-journals, e-books and audio –visual aids. Institute's website is updated and upgraded from time to time. The Institute has linkages with R.I.I.T Rajaramnagar, Rajarambapu Co-operative Bank Ltd., Peth, Jayant Institute of Management Wathar, Chaitanya Computer Institute, Kasegaon, Primary Health Centre, Kasegaon and Rajarambapu Co-operative Dairy Association, Islampur etc..

In 2014-15, Miss. Urmila Uttam Jagtap, B.Com.III stood first in the merit list of Shivaji University, Kolhapur. Institute is going ahead towards excellence with all efforts.